

INFORMATION PACKET
Friday, January 14, 2022



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

January 18, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Youth Empowerment Council Update					
Pre-Meeting: Derington Addition Watermain Replacements					
Pre-Meeting: Resort Liquor License No. 1					
Establish February 1, 2022, as the Public Hearing Date for Consideration of New Resort Liquor License No. 1 Peachtree Hospitality Management, LLC d/b/a Hilton Garden Inn, Located at 1150 North Poplar.					
Public Hearing: Ward Boundaries - Cancel and Reestablish Feb. 18 as Public Hearing Date					
Public Hearing: Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition.		N	N		
Vacation, Replat, Subdivision Agreement and Zone Change for the Eagle Valley Addition. 2nd Reading			N		
Authorizing a Ground Lessor Estoppel and Consent to Assignment of Lease Agreement between the City of Casper and PDOF Casper, LLC.				C	
Authorizing the Release of a Mortgage Deed with Release of Homestead Installment.				C	
Authorizing Change Order No. 1 with Denali Water Solutions, LLC, for a time extension of 210 calendar days for the Waste Water Treatment Plant Digester No. 2 Cleaning, Project No. 21-041.				C	
Authorizing Change Order No. 1 with Modern Electric, Co. for a time extension of 77 calendar days for the CPU Generator Replacements, Project No. 21-010.				C	
Authorizing an Agreement with 71 Construction, Inc., in the Amount of \$1,682,029.01, for the Derington Addition Watermain Replacements, Project No. 20-045.				C	
Authorizing the Acceptance of the Wyoming Department of Homeland Security Grant, in the Amount of \$30,000.				C	
Authorizing Amendment No. 1 to the Proud to Host the Best 2021 Agreement.				C	
Reappointing Mr. Michael Bell and Mr. John Lawson to the CPU Advisory Board for a Six-Year Term Ending December 31, 2027.					C
Authorizing Purchase by Minute Action of Residential Trash Containers, from Ameri-tech Equipment Company, in a Total Amount of \$42,593.04, for Use in the Casper Solid Waste Division.					C
Exec Session - Litigation, Land, Security & Personnel					

January 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Engineering Consultants (memo received)			

The Grid

A working draft of Council Meeting Agendas

January 25, 2022 (continued) Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Athletic Field Operation Agreement			
Two-Way to One-Way Proposal - St. Anthony Vicinity			
Agenda Review			
Legislative Review			
Council Around the Table			
Approximate Ending Time:			

February 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Investment Policy					
Approve Executive Session Minutes from Jan. 18					
Bright Spot - Random Acts of Kindness Proclamation (Chris Murray)					
Public Hearing: Ordinance Amending Ward Boundaries		N	N		
Public Hearing: Consideration of New Resort Liquor License No. 1 Peachtree Hospitality Management, LLC d/b/a Hilton Garden Inn, Located at 1150 North Poplar.		N			N
Vacation, Replat, Subdivision Agreement and Zone Change for the Eagle Valley Addition. 3rd Reading			N		
Ordinance Amending Ward Boundaries - 2nd reading			N		
Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition. 2nd reading			N		
Approval of Lease with Casper Soccer Club				C	
Investment Policy				C	
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$20,000, for the Purchase of Equipment for Regional Response Team 2.				C	
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$16,000, for the Purchase of Equipment for Regional Response Team 2.				C	
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$91,926, for the Purchase of Equipment for Regional Response Team 2.				C	
Rejecting all Bids Received for the Casper Regional Landfill Leachate Collection & Control System Structure Enclosures, Project No. 19-061.					
Acknowledging Receipt of Financial Interest Disclosures					C
Declaring an Inventory Surplus of 975 Biohazard Bags in the City's Emergency Covid Supplies.					

The Grid

A working draft of Council Meeting Agendas

February 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Council Pre-Meeting or Work Session Attendance (materials received)			
North Platte River			
I-25 & Center Street Follow-Up			
Agenda Review			
Legislative Review			
Council Around the Table			
Approximate Ending Time:			

February 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: Annual Renewal of Liquor Licenses		N			N
Ordinance Amending Ward Boundaries - 3rd reading			N		
Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition. 3rd reading			N		

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Parkway Parking			February ?
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Gambling Establishment Licensing/Enforcement?			
North Platte River Park No. 2 Subdivision			May
Project Safe?			
City Inspectors Authority/Oversight of Licensed Contractors			February 22, 2022
Handymen and Home Inspectors			

Staff Items:

Shipping Container Ordinance Update			
Cemetery Resolution Revisions			February
Business Plan Discussion			February
Updating Rooming of Hotels, Lodging in the City (materials received)			February 22, 2022
Project Safe			
Recreation Refunds			
Sign Code Revision			
Visit Casper Van			
Drug Court Update			
Downtown One-Way to Two-Way			

Potential Topics-- Council Thumbs to be Added:

Restructure of Community Promotions			
Handheld Device Use While Driving?			

Future Regular Council Meeting Items:

Retreat Items:

Economic Development and City Building Strategy

2022
LEGISLATIVE DINNER

CITY OF CASPER, WYOMING
kindly invites you to dine with us

WEDNESDAY, FEBRUARY 2, 2022
at 5:30 in the evening

FORD WYOMING CENTER
Summit Room, 1 Events Drive, Casper, WY

RSVP BY MONDAY, JANUARY 24, 2022
*rjordansmith@casper.wy.gov or
307.235.8224*

Business dinner to discuss upcoming legislation





2021 TOURISM MASTER PLAN

VISIT *Casper*



STEERING COMMITTEE

ECONOMIC DEVELOPMENT ORGANIZATIONS

Jason DeWitt, *Casper Chamber of Commerce*
Justin Farley, *Advance Casper*
Luke Gilliam, *Visit Casper*
Kevin Hawley, *Casper DDA*
Brook Kaufman, *Visit Casper*
Amanda Scherlin, *Visit Casper*

CITY / COUNTY GOVERNMENT

Liz Becher, *City of Casper Community Development*
Paul Bertoglio, *Natrona County Commissioner*
Mike Brown, *Natrona County*
Steven Freel, *Mayor of Casper*
Sabrina Kemper, *City of Mills*
Carter Napier, *City of Casper City Manager*

STATE GOVERNMENT

Bill Landen, *WY State Senator*

BUSINESS / COMMUNITY LEADERS

Kim DeVore, *Jonah Bank and WY Business Council*
Chris Lorenzen, *Casper College*
Eric Robert Schlidt, *Impact 307*
Jim Ruble, *Sinclair Oil and Visit Casper*
Jerad Stack, *Flowstate*
Joann True, *Philanthropist*
Beth Worthen, *Natrona County Library Foundation*

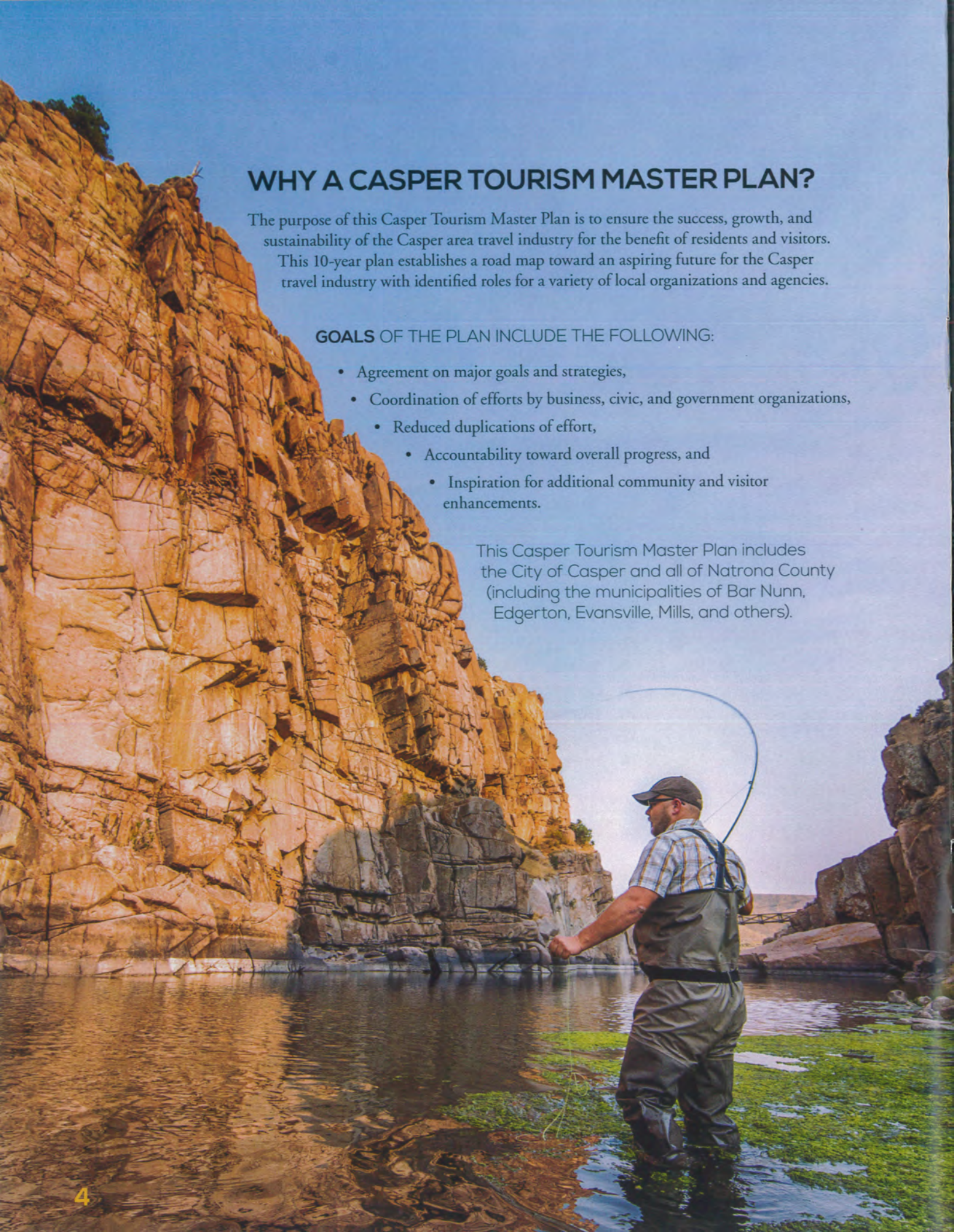
ATTRACTIONS / HOSPITALITY BUSINESSES

Andy Couch, *Nicolaysen Art Museum*
Tiffany Funk, *JJM*
Blake Jackson, *Ugly Bug/Outfitter*
Glenn Januska, *Natrona County Airport*
John Johnson, *Johnson Restaurant Group*
Brad Murphy, *Ford Wyoming Center*
Renee Penton-Jones, *Ramkota Hotel & Conference Center*
Andrew Schneider, *Nicolaysen Art Museum*
Jeff Spry, *Clarion Hotel*

2021 TOURISM MASTER PLAN

- 4** Why a Casper Tourism Master Plan?
- 5** Vision and Strategic Issues
- 6** Strategies:
 - 6** Tourism and Economic Development Partnerships
 - 8** Community Attractions and Amenities
 - 10** Transportation and Connectivity
 - 12** Casper Mountain Development and Experiences
 - 14** N. Platte River Development and Experiences
- 16** The Planning Process
- 17** Research Highlights
- 19** Appendices

VISIT *Casper*

A man in a plaid shirt, waders, and a cap is fishing in a river. He is standing on a rocky bank with green algae. A large, layered rock wall is on the left, and the water reflects the sky and rocks. The background shows a clear blue sky.

WHY A CASPER TOURISM MASTER PLAN?

The purpose of this Casper Tourism Master Plan is to ensure the success, growth, and sustainability of the Casper area travel industry for the benefit of residents and visitors. This 10-year plan establishes a road map toward an aspiring future for the Casper travel industry with identified roles for a variety of local organizations and agencies.

GOALS OF THE PLAN INCLUDE THE FOLLOWING:

- Agreement on major goals and strategies,
- Coordination of efforts by business, civic, and government organizations,
- Reduced duplications of effort,
- Accountability toward overall progress, and
- Inspiration for additional community and visitor enhancements.

This Casper Tourism Master Plan includes the City of Casper and all of Natrona County (including the municipalities of Bar Nunn, Edgerton, Evansville, Mills, and others).

VISION AND STRATEGIC ISSUES

VISION FOR THE CASPER TRAVEL INDUSTRY:

Casper is an industrious Western business hub and destination built upon amazing natural beauty and outdoor recreation opportunities.

STRATEGIC ISSUES:

1. **TOURISM AND ECONOMIC DEVELOPMENT PARTNERSHIPS (PAGE 6)**
By working together, Visit Casper and its economic development partners can solve critical community challenges and create new amenities and attractions. Funding tools will be critical to this effort.
2. **COMMUNITY ATTRACTIONS AND AMENITIES (PAGE 8)**
Casper should enhance its existing strengths, such as the Ford Wyoming Center and its status as Wyoming's sports capital, as well as create new amenities such as its bustling downtown area.
3. **TRANSPORTATION AND CONNECTIVITY (PAGE 10)**
Casper is a transportation hub and should work to improve its air service, interstate network, wayfinding, and gateways into the community.
4. **CASPER MOUNTAIN DEVELOPMENT AND EXPERIENCES (PAGE 12)**
Casper Mountain is a beautiful and popular recreational resource for visitors and residents. Coordinating the needs of stakeholders, landowners, and recreational users will be critical to ensuring a welcoming and sustainable future for this community asset.
5. **N. PLATTE RIVER DEVELOPMENT AND EXPERIENCES (PAGE 14)**
Casper should continue developing the river as a clean and safe recreational asset with mixed-use development opportunities along its banks.

STRATEGIES

1. TOURISM AND ECONOMIC DEVELOPMENT PARTNERSHIPS

a. Make this Master Plan a living document among economic development and government agencies.

TERM: SHORT

LEAD: VISIT CASPER

SUPPORT: ECON DEV ORGS, MUNICIPALITIES, COUNTY, AIRPORT

Adoption by local economic development boards (Visit Casper, Advance Casper, Casper Area Chamber of Commerce, Casper Downtown Development Authority) and local governing bodies as appropriate. **(SHORT TERM)**

Semi-annual meetings (or more) of the Steering Committee for first two years, annually thereafter, to score-keep on progress and reprioritize/update the plan based on changing conditions and the status of projects. This may include shifting organizational responsibilities and adding new action steps. **(SHORT TERM)**

Integration of this plan into other local government plans and budgeting. **(SHORT MEDIUM LONG TERMS)**

Provide regular updates of the plan's accomplishments to elected officials, the travel industry, and the public. **(SHORT MEDIUM LONG TERMS)**

b. Create stronger communication and collaboration among local economic development agencies. Effort can include local governments, hospitality industry partners (Airport, lodging), and others.

TERM: SHORT

LEAD: ECON DEV ORGS

SUPPORT: MUNICIPALITIES, COUNTY, AIRPORT

Hold monthly lunches of local economic development agency CEOs and their board chairs to share project information, support each other's programs, and plan future efforts. Invite guests from relevant entities. **(SHORT TERM)**

Explore further collaborations to reduce redundancies, achieve efficiencies, and better develop the community. Could include shared activities such as 1) marketing, PR, social media, and other creative services, 2) administrative support, 3) office space, 4) boards of directors, and 5) other collaborations as desired. **(SHORT MEDIUM LONG TERMS)**

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)

Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.

C. Investigate new funding options critical to this plan and broader community development.

TERM:
SHORT MEDIUM LONG

LEAD: MUNICIPALITIES,
COUNTY, ECON DEV
ORGS

Prioritize community needs and projects to be prepared for new funding options that may become available from federal, state, and local sources (CARES, ARPA, EDA, etc.). **(SHORT TERM)**

Consider new long-term funding tools for maintenance of existing infrastructure and development of new needed projects. Educate elected officials and the public of the need for the funding. Be transparent in explaining the process and projects. (6th Penny Specific Projects Tax, Urban Renewal District, Tax Increment Financing, Business and Tourism Improvement Districts, Rotary and Other Civic Orgs, etc.). **(SHORT MEDIUM LONG TERMS)**

d. Speak with a unified Casper and Natrona County voice on funding and legislative issues before local, state, and federal governments. Consider hiring lobbyists for Casper and Washington, D.C.

TERM: SHORT MEDIUM LONG **LEAD:** CITY, COUNTY, ECON DEV ORGS



2. COMMUNITY ATTRACTIONS AND AMENITIES

a. Protect Casper's leadership position in hosting sporting events throughout Wyoming and the Rocky Mountain West.

TERM: SHORT MEDIUM LONG LEAD: CITY, PROUD TO HOST THE BEST COMMITTEE, VISIT CASPER SUPPORT: ECON DEV ORGS, COUNTY, TEAM SPORTS GROUPS	Support development of additional indoor sports facilities, both public and private. (SHORT TERM)
	Support and grow Casper's sports volunteer structure (Proud to Host the Best). (SHORT MEDIUM LONG TERMS)
	Analyze existing sports facilities for their condition and competitiveness in the market. Prioritize project improvements. (SHORT MEDIUM TERMS)
	Encourage and assist in implementing improvements and renovations to existing sports facilities to remain ahead of the competition. (MEDIUM LONG TERMS)
	Empower the Casper Sports Alliance to focus attention on and coordinate action on these sports issues. (SHORT MEDIUM LONG TERMS)

b. Analyze and reinvigorate the Ford Wyoming Center as a major events complex in Casper and Wyoming.

TERM: SHORT MEDIUM LONG LEAD: CITY SUPPORT: ECON DEV ORGS	Perform an analysis of the Ford Wyoming Center to determine 1) how it meets both current and future competitive needs, 2) what system upgrades and facility renovations are needed to reach competitive status, and 3) recommended next steps, including the financial ROI of the steps. (SHORT TERM)
	Determine the best action plan for the Ford Wyoming Center based upon the analysis. Implement the action plan. (MEDIUM LONG TERMS)

c. Encourage and support private sector development of the downtown area (Old Yellowstone and Downtown Districts).

TERM: SHORT MEDIUM LONG LEAD: CITY SUPPORT: CULTURAL INSTITUTIONS, CIVIC ORGS, ECON DEV ORGS	Continue public investments in the streets, walkways, and other physical infrastructure of the downtown districts. (SHORT MEDIUM LONG TERMS)
	Continue to activate the area with festivals and investments, public art, and similar activities. (SHORT MEDIUM LONG TERMS)
	Support development and enforcement of appropriate downtown policies to maintain a bustling and family-safe environment (parking, panhandling, security, etc.). (SHORT MEDIUM LONG TERMS)

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Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.



- d.** Support development of new or expanded attractions and businesses to help fill community and visitor needs as they arise and become feasible.

TERM:
SHORT MEDIUM LONG

LEAD: PRIVATE SECTOR,
CULTURAL INSTITUTIONS

SUPPORT: ECON DEV
ORGS

Continue the Visit Casper Business Challenge to incubate new businesses that support development and growth of the visitor economy. **(SHORT MEDIUM TERMS)**

Build on the Choose Casper program as a proactive method to promote local quality of life and attract new businesses and workforce. **(SHORT MEDIUM LONG TERMS)**

- e.** Support development of new or renovated meeting space in new or existing hotels/facilities as the space becomes economically feasible. Hold off on further consideration of a stand-alone, public convention center until the national and Wyoming convention market improve substantially.

TERM: SHORT MEDIUM LONG **LEAD:** VISIT CASPER, PRIVATE SECTOR

SUPPORT: CITY, COUNTY, ECON DEV ORGS



3. TRANSPORTATION AND CONNECTIVITY

- a.** Protect the Casper/Natrona County International Airport for the benefits it brings to Natrona County (commercial and private air service, foreign trade zone, business benefits, etc.).

TERM:
SHORT MEDIUM LONG

LEAD: ADVANCE CASPER,
CITY, COUNTY

SUPPORT: AIRPORT,
ECON DEV ORGS

Preserve existing commercial air service to avoid losing daily flights. Institute a minimum revenue guarantee (if needed) with fundraising through a 501c4 from the business community, municipalities, county, and volunteer groups. **(SHORT TERM)**

Consider doing local public relations/marketing campaigns for Flying Casper. **(SHORT TERM)**

Integrate the Airport into more community development discussions and decisions. **(SHORT MEDIUM LONG TERMS)**

- b.** Implement the County and MPO Wayfinding Sign plan to improve the community's hospitality and revenue potential. Fund and install the signs.

TERM: SHORT **LEAD:** COUNTY, MUNICIPALITIES **SUPPORT:** ECON DEV ORGS

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)

Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.

C. Improve the major gateways into downtown, making them more attractive to visitors.

TERM: SHORT

LEAD: CASPER
METROPOLITAN
PLANNING ORGANIZATION

SUPPORT: AIRPORT,
ECON DEV ORGS

Coordinate current beautification and road projects on Poplar and Center Streets to create memorable gateways into downtown as possible. **(SHORT TERM)**

Implement features such as medians, fencing, and vertical art elements to create “wow” experiences on entrances into Casper, including from the airport. **(MEDIUM LONG TERMS)**

d. Improve Casper’s appearance along Interstate 25.

TERM:
SHORT MEDIUM LONG

LEAD: WYDOT, CITY,
COUNTY

SUPPORT: EVANSVILLE,
MILLS, BAR NUNN

Build on the existing partnership between the City and WYDOT to focus attention on the beautification issue along I25. **(SHORT MEDIUM LONG TERMS)**

Beautify I25 incrementally on all future construction projects using the enhancements portions of each road project budget. **(MEDIUM LONG TERMS)**

Consider design suggestions from the *Interstate 25 Entryway Beautification Project*, such as the outdoor recreation images on bridges that can help brand Casper as an outdoor recreation hub, and selectively implement what is feasible and funded. Use local artists and design companies when possible. **(MEDIUM LONG TERMS)**

Consider options to incentivize private landowners along I25 to make their land more attractive through landscaping, fencing, and general clean-up efforts. **(SHORT MEDIUM LONG TERMS)**

e. Implement a local charter bus solution for needed sports, convention, and other group transportation within Casper and Natrona County.

TERM: SHORT **LEAD:** VISIT CASPER, CITY

4. CASPER MOUNTAIN DEVELOPMENT AND EXPERIENCES

a. Implement more signage and information on Casper Mountain to improve the enjoyment of the recreational and entertainment amenities.

TERM: SHORT MEDIUM	Support the County’s current efforts to install additional wayfinding signs on the mountain (as part of the overall County Wayfinding Plan) (SHORT TERM)
LEAD: COUNTY	Determine if and where additional trails signage may be needed to clarify locations, directions, and public/private land boundaries. (SHORT MEDIUM TERMS)
SUPPORT: CITY, FEDERAL AGENCIES, TRAIL GROUPS	Analyze the accuracy of digital mapping of mountain trails and facilities and work to improve as needed. (SHORT MEDIUM TERMS)

b. Educate residents and visitors about responsible and sustainable use of Casper Mountain amenities and resources, including appropriate recreational areas, respect for private land, conscientious recreational habits, etc.

TERM: SHORT MEDIUM **LEAD:** COUNTY **SUPPORT:** ECON DEV ORGS, TRAIL GROUPS



City = City of Casper | Municipalities = All Cities and Towns in Natrona County (incl. Casper)
Timelines: Short term 1-2 years. Medium term 3-5 years. Long term 5-10 years.



C. Pursue a comprehensive Casper Mountain planning effort to protect and enhance the overall enjoyment of the mountain by residents and visitors.

TERM:
SHORT MEDIUM

LEAD: COUNTY,
WY STATE PARKS

SUPPORT: CITY, TRAILS
GROUP, SPORT GROUPS,
ECON DEV ORGS

Begin a partnership with the WY Outdoor Recreation Office to implement an Outdoor Recreation Collaborative to bring together community members, user groups, and relevant federal, state, and local agencies to support sustainable outdoor recreation. **(SHORT MEDIUM TERMS)**

Incorporate the recommendations of new County plans under development, including the *Casper Mountain Land Use Plan* and the *Casper Mountain Trails Master Plan*, into the broader mountain work plan of the County and trail groups. **(SHORT MEDIUM TERMS)**

Working with the Collaborative, develop a comprehensive Casper Mountain plan to include such items as:

1. A focus on sustainability of the resource, as well as the ability of local governments to provide appropriate services for it,
2. Sufficient funding for maintenance and management of existing facilities, roads, and trails,
3. Enhancements to the trail network and facilities when feasible (ex: Top to bottom trail, more summer activities at Hogadon Ski Area, cell phone service),
4. Planning for future public and private land usage, including such actions as conservation easements, and
5. Other issues as needed. **(MEDIUM LONG TERMS)**



5. N. PLATTE RIVER DEVELOPMENT AND EXPERIENCES

- a.** Encourage and support continued remediation and maintenance efforts of the N. Platte River. Work on communication and collaboration across government jurisdictions to ensure uniform remediation efforts.

TERM: SHORT MEDIUM LONG **LEAD:** CITY, MILLS, EVANSVILLE, COUNTY

- b.** Continue to develop the Platte River Trail including linkages to downtown and major attractions.

TERM:
SHORT MEDIUM LONG

LEAD: PLATTE RIVER
TRAILS ORG, CITY

SUPPORT: CITY, COUNTY

Ensure funding is secured for adequate maintenance of the trail network.
(SHORT MEDIUM LONG TERMS)

Develop and enforce appropriate safety and security policies to maintain a family-safe experience. (SHORT MEDIUM LONG TERMS)

City = City of Casper | **Municipalities** = All Cities and Towns in Natrona County (incl. Casper)
Timelines: *Short term* 1-2 years. *Medium term* 3-5 years. *Long term* 5-10 years.



C. Make the N. Platte River more welcoming to visitors wishing to enjoy its recreational options.

TERM:
SHORT MEDIUM LONG

LEAD: PLATTE RIVER
TRAILS ORG, VISIT
CASPER, CITY

SUPPORT: ECON DEV
ORGS, WYOMING GAME
AND FISH DEPT.

Provide more signage and information on access points and recreational options (perhaps through the Access Yes program from WY Game and Fish).
(SHORT MEDIUM LONG TERMS)

Provide information about area outfitters and recreation equipment suppliers.
(SHORT MEDIUM LONG TERMS)

d. Encourage and support efforts for mixed-use development along the N. Platte River.

TERM: SHORT MEDIUM LONG

LEAD: AMOCO JT. POWERS BD, MILLS, CITY, COUNTY, PRIVATE SECTOR

SUPPORT: ECON DEV ORGS.

THE MASTER PLANNING PROCESS



Reviewed **35**
reports, plans, and
research studies



Surveyed **502**
Natrona County
residents



Surveyed **202**
previous visitors to
Natrona County



Interviewed **29**
travel industry,
business, and
community leaders

CASPER TOURISM MASTER PLAN

Visit Casper engaged Rudloff Solutions to coordinate and conduct the planning process.

The process was divided into two phases. **Phase 1** examined the Natrona County travel industry and identified the strategic issues critical to the further development of the hospitality industry. **Phase 2** included the development of actual plan elements.

Visit Casper formed a 29-person Steering Committee comprised of economic development, business, hospitality, and government leaders to oversee this process. The Committee provided input throughout the planning effort through in-person meetings and online feedback of plan elements.

PHASE 1: RESEARCH

Rudloff Solutions and the Steering Committee performed the following Phase 1 research steps in August and September 2021.

LITERATURE REVIEW: Reviewed 35 reports, plans, and research studies related to the travel industry, the local economy, and the development efforts of the City of Casper, Natrona County, local economic development agencies, state agencies, and others (*Appendix A*). From this analysis, Rudloff Solutions identified 5 major travel industry themes that had been identified and discussed by several organizations in previous plans and research.

RESIDENT SURVEY: Surveyed Natrona County residents (502 respondents) in an online questionnaire about the Natrona County travel industry, area attributes, and the strategic issues.

VISITOR SURVEY: Surveyed previous visitors to Natrona County (202 respondents) in an online questionnaire about desired activities for a return trip to the area and Natrona area attributes.

STAKEHOLDER INTERVIEWS: Interviewed 29 travel industry, business, and community leaders to gather input on the 5 strategic issues in greater detail (*Appendix B*).

PHASE 2: MASTER PLAN DEVELOPMENT

Rudloff Solutions developed draft strategies for the Tourism Master Plan and refined them from Steering Committee feedback provided through an online survey. The recommend strategies were presented to the Steering Committee in person for final adjustment and approval in October 2021.

RESEARCH HIGHLIGHTS FROM THE VISITOR AND RESIDENT SURVEYS

WORD OR PHRASE THAT REPRESENTS CASPER

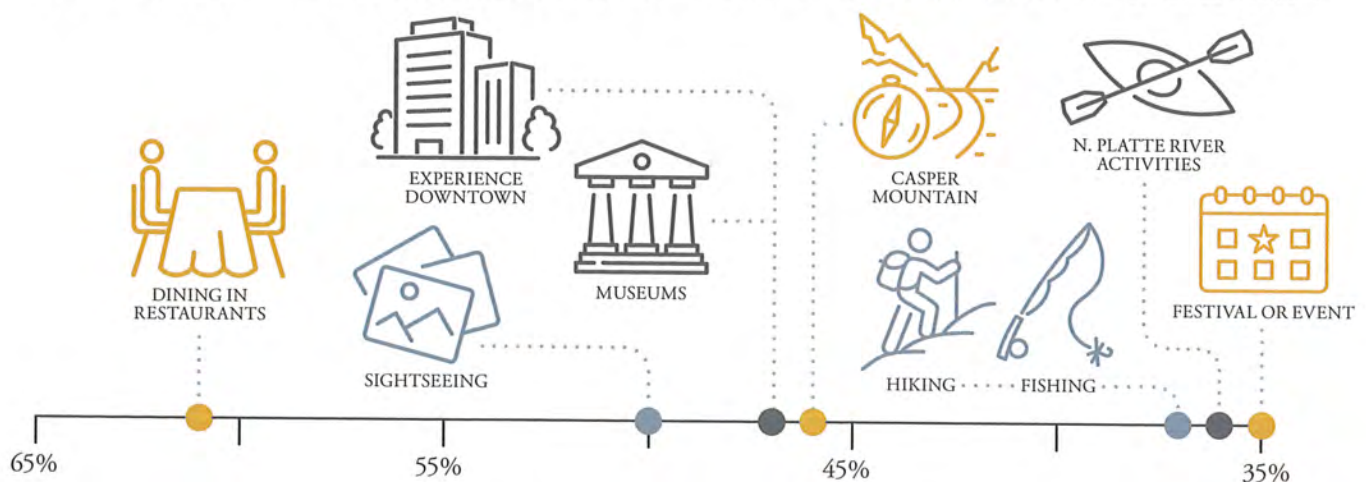
VISITORS

mountain home small country fishing
west friendly
family western place
great town visit fun
amp nice city open beauty
wide beautiful activities
casper community wyoming

RESIDENTS

people wyoming outdoor wind
community live friendly
boring place town big
love home feel
lot small city nice
beautiful casper windy
family great good mountain

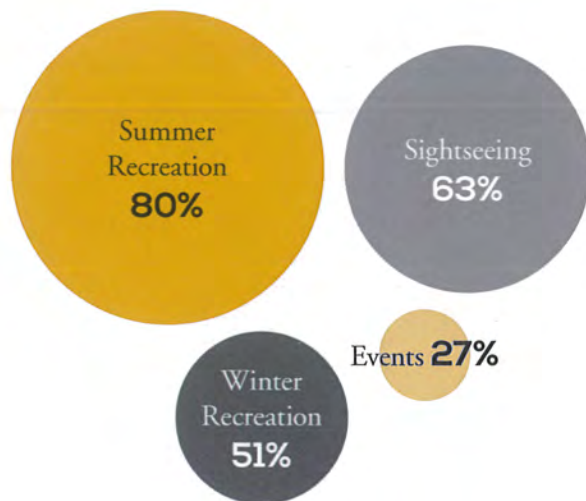
WHAT ACTIVITIES VISITORS WOULD BE INTERESTED IN DOING ON THEIR NEXT CASPER TRIP?



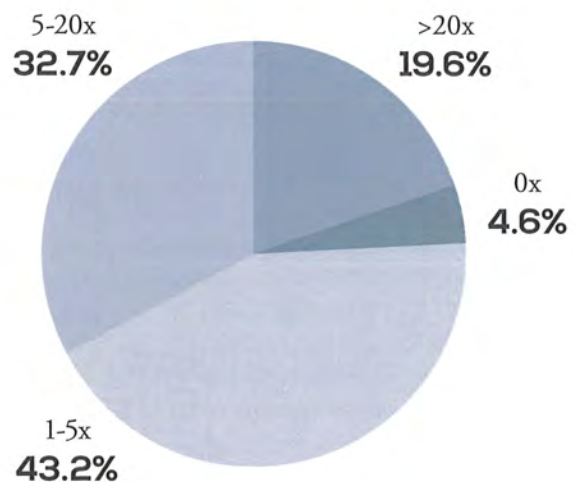
RATINGS OF THE QUALITY OF CASPER AMENITIES BY VISITORS AND RESIDENTS



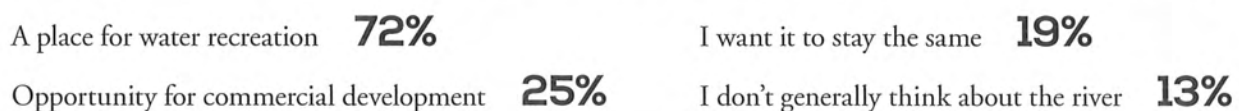
RESIDENTS: WHY DO YOU VISIT CASPER MOUNTAIN? (CHECK ALL THAT APPLY)



RESIDENTS: HOW MANY TIMES DO YOU VISIT CASPER MOUNTAIN EACH YEAR?



RESIDENTS: HOW DO YOU FEEL ABOUT THE N. PLATTE RIVER? (CHECK ALL THAT APPLY)



APPENDICES

APPENDIX A CASPER AND NATRONA COUNTY DOCUMENTS REVIEWED AND USED IN THE PLANNING PROCESS

VISIT CASPER

Casper Destination Next Report, 2019
Visit Casper Strategic Plan 2020 and Beyond
Visit Casper Realignment Report, 2020
Visit Casper Visitor Profile Research, 2019

ECONOMIC DEVELOPMENT ORGS

City of Casper Downtown Strategic Plan, 2013
Advance Casper Preliminary Strategic Plan Input, 2021
Casper Chamber of Commerce FY 21 Reimagination Document

CITY/COUNTY

Generation Casper Comprehensive Plan
Natrona County Development Plan, 2016
Connecting Crossroads, Long-Range Transportation Plan Update, 2020
Casper MPO, Metropolitan Transportation Improvement Program, FY 22-25
Mills Main Street Corridor Study
Interstate 25 Entryway Beautification Project, 2015
Casper Wayfinding Master Plan, 2020
Casper/Natrona County International Airport Master Plan, 2016
Casper College Strategic Plan, 2018
Casper College Campus Facilities Master Plan Refresh, 2018
Casper Area Trails, Path and Bikeway Plan, 2013
McMurtry Foundation Funding Priorities (from website)
Old Yellowstone District Waterfront Park Conceptual Design Plans, 2014

ATTRACTIONS/AMENITIES

National Historic Trails Center Strategic Plan
The Nicolaysen Art Museum Strategic Plan, 2021
ARTS 321 Website
Casper Mountain Land Use Plan, 2004
Casper Mtn. Parks Trail System Assessment & Conceptual Plan, 2014
Platte River Trails Strategic Planning Matrix
Platte River Trails Trust Annual Report, 2019

STATE

2020 Wyoming Aviation Economic Impact Study
Report of Wyoming Governor's Task Force on Outdoor Recreation, 2017





Wyoming Outdoor Recreation Office Strategic Plan, 2019
Wyoming Statewide Comprehensive Outdoor Recreation Plan 2019-23
Wyoming Office of Tourism Strategy Overview FY 21-22
Wyoming Office of Tourism Economic Impact of Travel to Wyoming, 2020
State of Wyoming Economic Development Strategic Plan, 2019 (Wyoming Business Council)
WYDOT State Transportation Improvement Program, 2022

APPENDIX B STAKEHOLDER INTERVIEWS

Liz Becher, *City of Casper Community Development*
Paul Bertoglio, *Natrona County Commissioner*
Mike Brown, *Natrona County Parks*
Tyler Cessor, *Art321*
Andy Couch, *The Nicolaysen Art Museum*
Kim DeVore, *Jonah Bank and WY Business Council*
Jason DeWitt, *Casper Chamber of Commerce*
Angela Emery, *Platte River Trails*
Justin Farley, *Advance Casper*
Mayor Steven Freel, *Casper*
Luke Gilliam, *Visit Casper*
Dave Glenn, *WY Outdoor Recreation Office, WY State Parks*
Kevin Hawley, *Casper DDA*
Glenn Januska, *Casper/Natrona County International Airport*
Gena Jensen, *National Historic Trails Center Interpretive Center*
Brook Kaufman, *Visit Casper*
Sabrina Kemper, *City of Mills*
Sam Kingsolver, *Residence Inn*
Zulima Lopez, *Casper Parks, Recreation and Public Facilities*
Jim Miller, *Nordic Skiing*
Brad Murphy, *Ford Wyoming Center*
Carter Napier, *City of Casper City Manager*
Renee Penton-Jones, *Ramkota Hotel & Conference Center*
Tassma A. Powers, *McMurry Companies*
Kim Rightmer, *WY Business Council*
Jim Ruble, *Sinclair Oil and Visit Casper*
Amanda Scherlin, *Visit Casper*
Diane Shober, *WY Office of Tourism*
Joann True, *Philanthropist*

APPENDIX C PROJECT TEAM

Darren Rudloff, *Rudloff Solutions*
Brook Kaufman, *Visit Casper*
Amanda Scherlin, *Visit Casper*
Luke Gilliam, *Visit Casper*

From: Dave Fraser <dfraser@wyomuni.org>
Sent: Wednesday, January 12, 2022 1:45 PM
Subject: 2022 Legislative Priorities



Memo

To: WAM Members

From: J. David Fraser, Executive Director

As we are rapidly approaching the 2022 Legislative Session, I would like to put a few things in the front of your mind that might be helpful as you interact with your local Legislators.

Following are a few priority items for the Session:

Direct Distribution:

It hardly needs to be said that we support the State allocating funds for Direct Distribution. In recent history, we have received \$105 million in Direct Distribution funds. The Governor has recommended the same amount for this Biennium. During the interim, Direct Distribution has been discussed as coming from either the General Fund or the Legislative Stabilization Reserve Account (LSRA). Which source it comes from is less important than that the amount is not lower than \$105m.

Industrial Siting Impact Assistance Payments:

There is a proposal to lower the maximum amount (currently 2.76%) of the payments relative to estimated material costs. We, of course, oppose this proposal. It has been suggested that local governments be empowered to make decisions regarding these Impact Assistance Payments; which we would support.

Pharmacy Bill:

There is a bill being sponsored by Senator Hutchings of Laramie County that would, as currently proposed, increase the cost of pharmaceuticals ten-fold. This will significantly increase the cost of providing insurance coverage to employees. It will negatively affect insurance providers, employers, and, in many cases, employees. WAM opposes this bill.

WyoLink:

A proposal from the Transportation Committee would use ARPA dollars to fund WyoLink for the next several years. We support this use of ARPA funds. We would also support a responsible long-term plan for funding WyoLink.

Orphan Water Rights:

Water rights (often very senior water rights) are occasionally “orphaned” when property changes hands; specifically during development projects. A bill to guarantee transfer of existing water rights is under consideration. We support this effort. We will, however, be paying very close attention to the specifics.

ARPA Funds:

The Legislature will be making decisions regarding how the State portion of ARPA funds are spent. We support ARPA funding that provides long-term solutions and leverages State and Local ARPA dollars to maximize outcomes.

Again, these are only a few of the many issues we will be working during the Legislative Session. I just wanted to highlight a some priority items that you can share with your local Legislators. If you would like additional information on these or other issues, please reach out.

J. David Fraser

Executive Director
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
307-632-0398
dfraser@wyomuni.org
www.wyomuni.org

"Communities that don't matter, don't exist."





AMOCO REUSE AGREEMENT JOINT POWERS BOARD

2435 King Blvd, Suite 249
Casper, WY 82604
(307) 472-5591

renee@arajpb-casper.org

AMOCO REUSE AGREEMENT JOINT POWERS BOARD MEETING MINUTES

5:00 pm Wednesday, December 8, 2021
1601 King Blvd, Three Crowns Golf Course, Casper, WY 82604

Present: Bob Chynoweth, Terry Lane, Reed Mersch, Larry Madsen, Jim DeGolia, Jai-Ayla Quest, Brook Kaufman, Rob Hurless, and Amy Freye

Absent: None

Others Present: Matt Reams (Three Crowns) and Renee Hahn (ARAJPB).

With a quorum in attendance, the meeting was called to order at 5:00 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes from the November 10, 2021 Regular Meeting

No corrections were made to the November 10th Meeting Minutes. The motion was made by Mr. Mersch and seconded by Mr. Madsen to approve the November 10th Minutes.

There being no further discussion, the Board proceeded to vote. The motion was carried with all in attendance voting aye.

(Copy of Minutes on file).

2. Treasurer's Report

Details on investment accounts were given by Mr. Lane. He reviewed the vouchers listed on the Treasurer's Report as of December 8, 2021. A motion was made by Mr. Hurless and seconded by Ms. Freye to approve the Report and authorize payment of all vouchers listed on the Treasurer's Report. There being no further discussion, the Board proceeded to vote on the Treasurer's Report. The motion carried with all members in attendance voting aye.

3. Committee Reports

- Architectural Review – No Report.
- Platte River Commons – No Report.
- Refined Properties – No Report.

- Three Crowns – No Report.
- Executive Committee – No Report.

4. Future Meetings/Agenda

December 16th -Three Crowns Committee meeting 7:30 a.m. held at 2435 King Blvd., Big Horn Conference Room.

January 12th – Regular Board meeting 6:00 p.m. at 2435 King Blvd., Big Horn Conference Room.

January 20st -Three Crowns Committee meeting 7:30 a.m. held at 2435 King Blvd., Big Horn Conference Room.

February 9th – Regular Board meeting 6:00 p.m. at 2435 King Blvd., Big Horn Conference Room.

Office Closures

January 17th - Martin Luther King Holiday

5. Public Comment

None.

6. Good of the Order

Mr. Chynoweth thanked everyone for all their service on the Board and stated “How much he has enjoyed being the Chairman.” Mr. Hurless expressed his gratitude for all the work that Mr. Chynoweth has completed during the past seven years serving on the Board and said “It was an honor to serve with you on the Board and presented him a gift of appreciation”.

Mr. Lane thanked Mr. Merschat for his service and accomplishments as well as becoming his mentor. Mr. Lane also gave Mr. Merschat a gift of appreciation for all his efforts. Mr. Merschat graciously accepted the gift and replied “I have really enjoyed the time serving on this Board.”

Mr. Chynoweth then presented Ms. Hahn a gift for her service throughout the year. Ms. Hahn thanked the entire Board and stated “Thank you very much .”

7. Adjournment

There being no further action by the Board, a motion was made by Ms. Kaufman and seconded by Mr. Merschat to adjourn the meeting at 5:38 p.m. The motion carried with all members in attendance voting aye.

12 JAN 22
Date

1-12-22
Date


Board Officer


President



FY 2020 One Cent Funding Biannual Report *Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.*

Organization: Big Brothers Big Sisters _____		Program: Youth Mentoring _____
Contact Person: Alexis Grieve _____		Phone Number: 307-265-2227 _____ Date: 01/10/2022 _____
Email address: alexis@bbbswyo.org _____		
Please Select One:	1 st Reporting Period <input checked="" type="checkbox"/> _____ July 1 – December 31 Due on January 10	2 nd Reporting Period <input type="checkbox"/> _____ January 1 – June 30 Due on July 10

1. Mission

The mission of Big Brothers Big Sisters is to create and support one-to-one mentoring relationships that ignite the power and promise of youth.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

FTE 2022 Award: \$40,235.52

	FYE 2022 YTD	Last Quarter 9.30.2021	Current Quarter 12.31.2021
Income			
City of Casper		0	8,179.17
Expenses			
Salaries & Benefits	11,109.45	5,794.29	5,315.16
Direct Services			
Youth Activities			
Criminal History Checks	50.00	50.00	
Office Expenses			
Equipment			
Supplies & Postage	82.76	68.17	14.59
Advertising & PR			
Communications	1,531.71	1,531.71	
Rent & Utilities	1,480.00	735.00	745.00
Training & Travel			
Administrative Costs			
Total Expenses	14,253.92	8,179.17	6,074.75

3. Program Significance

- a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.
 - At risk youth, ages 5-18
 - At risk are identified through financial data, individual characteristics (such as socio-emotional attitudes or problem behaviors), family history, school performance and attitudes, peer relationships, and community data.
 - Families associated with at risk youth
- b. What impact did the program have on the specified target population and community?
 - Youth engaged in both one to one mentoring and afterschool activities through juvenile justice and/or prevention programming. Youth maintained positive attitudes and behaviors or improved attitudes and behaviors in the areas of social acceptance, scholastic competence, educational expectations, grades, attitudes towards risky behaviors, social acceptance, parental trust, special adult relationships, and juvenile justice.
 - Youth in mentoring relationships are 46% less likely to begin using illegal drugs, 27% less likely to begin using alcohol, 52% less likely to skip school, 37% less likely to skip a class, and 33% less likely to hit someone.
 - Families are engaged in both case management and monthly activities to strengthen bonds between parent and child, as well as the family and the agency.
 - Case management allows for the assessment of individual strengths and needs of families and for each family to be intentionally connected to community resources.
- c. Have there been significant trends over the past months regarding your target population?

Although the significance of certain trends ebb and flow, the consistent trends that we see in our target population indicate most of our youth can be characterized by often two or more risk factors: poverty, living in disadvantaged neighborhoods, single parent homes, children being raised by extended family members, children with incarcerated parents, death of a parent, children or parent(s) diagnoses with mental illness, coming from a home with a history of substance abuse, involvement in juvenile justice system, DFS involvement, and behavioral issues. Over the past few months a concerning new trend we have observed is juvenile justice youth exhibiting gang affiliation.

4. Results

- a. Please describe the outcomes/outputs.

Output: GWBBBS hopes to serve an additional 50 youth each year through June 30, 2023, and steadily increase the number of youth and families served in the Casper area.

Outcomes: GWBBBS anticipates positive changes in youth behaviors and beliefs.

- b. Please describe the method of measurement.

Using a secure, online database, GWBBBS tracks individuals served through a secure cloud based data management system--Matchforce. The system allows for data reporting on youth and family demographics, detailed case management, and multiple pre/post survey collection and analysis. To measure youth outcomes, GWBBBS uses the Youth Outcomes Survey (YOS), researched, developed, and tested for validity by the national BBBS organization to determine youth outcomes in the areas of educational success, risk behaviors, and socio-emotional competency. It measures seven components: scholastic competency, educational expectations, grades, social acceptance, parental trust, risk avoidance, and special adult relationships. Youth

complete a baseline survey upon initiation of the mentoring relationship and then annually for the duration of the mentoring relationship.

c. Please describe the performance results.

GWBBBS conducts pre and post surveys to assess positive outcomes in youth. Each survey is given about a year after the beginning of each match. Youth matched during the grant period will be assessed about twice a year.

5. Program Results/Impacts (use bullets)

a. Explain how much (quantity) service the program delivered.

- Since the grant award, 131 new youth have been served through the programs, with 38 youth in active mentoring matches and 76 youth having been involved in juvenile justice or prevention programming.
- During the reporting period, one (1) new youth were newly matched with a mentor, and 39 new youth were served in juvenile justice or prevention programming.
 - 100% of the newly enrolled youth in mentoring matches live at or below federal poverty levels
 - 50% of enrolled youth in juvenile justice or prevention programming live at or below federal poverty levels.

b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.

Both one to one mentoring and juvenile justice youth mentoring occurred during the reporting period.

One to one mentoring activities consisted of youth and their mentors (“Bigs”) meeting about once a week to spend time together doing activities such as sports, fishing, hunting, crafts, cooking, baking, swimming, going to the mountain, or other activities that feel comfortable based on COVID health and safety guidelines. Some youth and mentors still engage in virtual mentoring activities through phone calls, letter writing, video chats (ie: Zoom), or exchanging of activities through porch drop-offs. Most matches resumed in-person activities this through the summer and fall.

Case managers checked in regularly with families, youth, and volunteers to monitor both youth development and the mentoring relationship development. Staff also provided individual support to families, as well as additional training to volunteers. Families received emails with information about rental assistance, Mercer Family Resource Center parenting classes, and Habitat of Humanity application cycle. During a support call, one Little told the case manager how much she loved her Big Sister and said that the Big Sister was the best thing that ever happened to her. Another parent shared that her daughter’s Big has become like one of the family, as she’s easy to talk to and so comfortable spending time together.

The Casper **Progressive Youth Program** offered a wide variety of opportunities for prosocial activities. Prosocial activities and positive recreation offered this quarter included fishing, biking, swimming, paddle boarding, kayaking, petting horses, playing at the park, Jump Craze, basketball, dancing, working out, bowling, ice block sledding, hiking, RC Cars, darts, henna, tie dye, movies, coffee dates, goal setting, Vibes Tribe, going to the library, going to the art museum, going to live music downtown, studying for the permit, healthy relationship class, sexual health class, and academic support.

PY Youth provided about 100 hours of community service throughout various projects in the community. Some of these projects include packing weekend food bags at Wyoming Food for Thought, cleaning, repairing, and preparing apartments, and preparing and serving meals for the

Seton House, serving meals at the Wyoming Rescue Mission, volunteering at the Humane Society, yard work and maintenance at St. Stephen's Episcopal Church, and Casper Community Gardens.

- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?

Youth are progressing towards anticipated positive outcomes. While youth matched under this grant have not yet met one-year goals, youth are maintaining or improving in the following areas over the last *three* years:

- 89% in attitudes towards risky behavior
- 89% in parental trust
- 89% in social competence
- 100% in educational expectations
- 86% in school attendance

6. Results Analysis

- a. How could the program have worked better?

The program typically faces challenges on a cyclical basis. For example, in the winter, recruitment is challenging, sometimes matches need encouragement to reconnect after travelling during the holidays, or matches need ideas for indoor activities during the winter.

While the program is working well under COVID conditions, other issues and challenges are coming up that are truly circumstances of a difficult situation. Transportation has by far been the most difficult challenge for PY attendance. One possible solution is vaccinating staff willing to provide transportation to individual participants. Academically, many virtual students in PY share with staff absolute hopelessness when trying to tackle school work. Many are only a fraction through the work they are expected to have completed. Though motivation to complete work at home is typically lacking, lack of individualized instruction and support is also a huge barrier. PY staff have provided 85.5 hours of individualized academic support so far this semester. A majority of our PY kids have an IEP, and without aid, they struggle with basic skills such as reading comprehension, elementary math and general ability to focus.

- b. How will you address this?

See Above.

7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

GWBBBS counts the number of individual youth who have enrolled in the program and are currently being served in a mentoring relationship or those youth active in juvenile justice programs. Youth who are waiting to be paired with a mentor are not counted for the purposes of this grant.



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

**Board
Members:**

H. H. King, Jr.,
Chairman

Larry Keffer,
Vice-Chairman

Ken Waters,
Secretary

Paul Bertoglio,
Treasurer

Steve Cathey

Steve Freel

Bruce Knell

Charlie Powell

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

January 18, 2022

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
2. Approve Minutes – December 21, 2021 *
3. Approve Vouchers – January 2022 *
4. Approve Financial Report – December 2021 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Other
8. New Business
 - a) Consider Easement with Bureau of Land Management for the Pioneer Tank *
 - i) Consider Voucher 8400 in the amount of \$869 for Right of Way Monitoring
 - b) Consider Adding Nicholas Gassman, City Accounting Supervisor, to the RWS Accounts with Hilltop Online Banking
 - c) Board Officer Elections
 - i) Consider Voucher 8401 in the amount of \$400 for Board Officer Bonds *
 - d) Other
9. Chairman's Report

Next Meeting: Regular JPB Meeting – February 15, 2022

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

December 21, 2021

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, December 21, 2021 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Keffer, Secretary Waters (by phone), Treasurer Bertoglio, and Board Members Cathey, and Knell. Board Members Freel, and Powell were absent.

City of Casper – Cathey, Knell, Andrew Beamer, Bruce Martin, Seth Van Wyck, Clint Conner, Janette Brown, Jill Johnson, Evan Condelario, Nicholas Gassman

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District – Keffer

Pioneer Water & Sewer District – Waters (by phone)

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates -

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C.; Cynthia Olson – Skogen, Cometto & Associates, P.C.

The Board meeting was called to order at 11:34 a.m.

1. In Announcements, Mr. Martin stated that Secretary Waters is attending the meeting by phone.

2. Chairman King asked for a motion to approve the minutes from the November 16, 2021 Regular meeting and Executive meeting. A motion was made by Treasurer Bertoglio and seconded by Board Member Knell to approve the minutes from the November 16, 2021 Regular meeting and Executive meeting. Motion put and carried.
3. Mr. Martin informed the Board that seven additional vouchers were added to the voucher listing that was sent out in the agenda packet: Voucher 8382 for Riley Industrial Services, Inc. in the amount of \$63,596.70 for the 2.6MG Tank Recoating Project No. 18-093; Voucher 8383 for Casper Star-Tribune c/o Lee Advertising in the amount of \$261.04 for the Notice of Final Payment 2021 RWS Roof Replacements Project No. 20-051; Voucher 8384 for Riley Industrial Services, Inc. in the amount of \$22,478.90 for the 2.6 MG Tank Recoating Project No. 18-093; Voucher 8385 for ITC Electrical Technologies in the amount of \$11,250.00 for the WTP Pipe Gallery Lighting; Voucher 8386 for Harrington Industrial Plastics in the amount of \$383.69 for parts for the Sodium Hypochlorite Line Replacement; Voucher 8387 for AUMA Actuators, Inc. in the amount of \$6,131.91 for adjusting the High Service Pump Valves; and Voucher 8388 for Haid's Plumbing and Heating in the amount of \$5,160.00 for a Hot Water Recycle Pump. Mr. Martin stated that most of the vouchers on the listing are for FY22 capital projects. Mr. Martin recommended approval of the vouchers and offered to answer any questions the Board may have on the voucher listing.

Board Member Knell asked what firm Mr. Chapin is with. Mr. Chapin stated he is with Williams, Porter, Day & Neville.

Treasurer Bertoglio asked about the fees for Ms. Scott that are listed. Mr. Chapin stated that the fees for Ms. Scott are split between Wardwell and the RWS for work done on the City of Mills issue.

Chairman King asked for a motion to approve the December 2021 vouchers. A motion was made by Board Member Knell and seconded by Board Member Cathey to approve the December 2021 voucher listing to include voucher numbers 8366 through 8388 in the amount of \$717,472.59. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for November 2021 was 163 MG, which is right at the five-year average. Mr. Martin stated that the year to date production total is 2.01 BG, which is 100 MG less than the five-year average. Mr. Martin stated that the decrease in water production is due to the chemical issues and the temporary watering restrictions/conservation measures that were put in place.

Mr. Martin asked the Board to reference page 2 of the Financial Report. Mr. Martin stated that Water Utility Charges is \$4,286,406, which is \$226,861 less than the same time last year.

Mr. Martin stated that Reimbursable Contract Expense is \$1,342,737, which is \$80,075 less than the previous year due to the timing of chemical purchases.

Chairman King asked for a motion to approve the November 2021 Financial Report as

presented. A motion was made by Vice-Chairman Keffer and seconded by Board Member Cathey to approve the November 2021 Financial Report as presented.

Board Member Knell asked how big an impact was made on the budget for the additional chemical costs. Mr. Martin stated that the chemical budget may be short approximately \$100,000 - \$200,000, but it is too early to tell yet.

Motion put and carried.

5. Chairman King turned the time over to Mr. Van Wyck for the WTP Operations Update.

Mr. Van Wyck stated that the Casper 10 Well rehabilitation work has been completed and is back in service. Mr. Van Wyck stated that the well is producing 325 - 350 gpm, which is an improvement.

Mr. Van Wyck stated that two new actuators and a sump pump were installed in Raw Water.

Mr. Van Wyck stated that Actiflo and the Settled Water chambers have been cleaned.

Mr. Van Wyck stated that brackets were welded on piping in Ozone and Settled Water. Mr. Van Wyck stated that the pipes had a lot of movement to them so the brackets were added to make them more stable. Mr. Van Wyck stated that staff painted the piping after the welders were finished with the brackets.

Mr. Van Wyck stated that three of the new turbidimeters that were recently purchased have been installed; one in South Chem for the groundwater going into the tank, and one each in Casper 15 and 12 wells. Mr. Van Wyck stated that the turbidimeters seem to be working fine.

Mr. Van Wyck stated that the painting has been completed on the 2.6 MG Tank. Mr. Van Wyck stated that a new tank mixer was installed in the tank and the screen was reinstalled on the tank overflow pipe. Mr. Van Wyck stated that over the next month the tank will be disinfected and put back in service to make sure all the seals and hatches don't leak. Mr. Van Wyck stated that new fall protection that was received needs to be installed on the tank ladder.

Mr. Van Wyck stated that staff has been replacing the air relief valves on the Settled Water pumps for surface water.

Chairman King asked if the new Airport Tank is operating as expected. Mr. Van Wyck stated that the Airport Tank is operating as expected.

Board Member Knell asked how many more new turbidimeters are on hand. Mr. Van Wyck stated that six new turbidimeters were ordered from Hach, so there are three more that can be installed. Mr. Van Wyck stated that staff is waiting to see which of the old turbidimeters are failing and then install the new. Mr. Van Wyck stated that ultimately, all the turbidimeters will be replaced. Mr. Van Wyck stated that the new Hach

turbidimeters have a cleaning system which includes a squeegee that goes down and cleans the vial every so often; whereas the KROHNE turbidimeters use the same principle, where it has a vial, but has no way of cleaning it. Mr. Van Wyck stated that when the wells are brought on line, if there is a slug in the turbidimeter, it just sits there and floats, whereas the Hach turbidimeter will clean the slug out and the turbidity readings come in quicker.

Chairman King turned the time over to Mr. Conner for the Transmission System Update.

Mr. Conner stated that staff has started cleaning the north backwash lagoon. Mr. Conner stated that they have to get more water out of the lagoon before they can get a loader down in it to finish hauling the material.

Mr. Conner stated that the new Airport Booster pump was flow tested as well as the old pump. Mr. Conner stated that both pumps are doing well.

Mr. Conner stated that staff soft dug the line that runs from the Degas Chamber to the new Backwash Tank. Mr. Conner stated that a section of the line and a vault will be replaced next year. Mr. Conner stated that staff was determining the diameter and external condition of the line.

Mr. Conner stated that all RWS hydrants were checked. Mr. Conner stated that this included the non-drainer hydrants.

Mr. Conner stated that staff has completed flushing the dead-end lines. Mr. Conner stated that the residuals in the system are increasing. Mr. Conner stated that it seems that the system is coming out of the nitrification cycle earlier than usual.

Chairman King stated that Salt Creek residual is .52 - .57. Mr. Conner stated that is really good. Mr. Conner stated that the only tank residual that is low is Sandy Lake, but it is holding in there.

Mr. Conner stated that staff is getting quotes for pump repairs to replace a couple of impellers for next budget year.

Mr. Conner stated that the new pump has been installed in Mountain View Booster. Mr. Conner stated that staff is completing some painting on the pump, and getting the motor wired up. Mr. Conner stated that hopefully by the end of the week it will be started up for testing.

Mr. Conner stated that all the ARV's on the Crosstown Pipeline were checked. Mr. Conner stated that staff will be starting on the ARV's out in the RWS system.

6. There was no Public Comment.
7. There was no Old Business.
 - a. There was no Other Old Business.

8. In New Business:

- a. Mr. Martin stated that Ms. Cynthia Olson, with Skogen, Cometto & Associates, is in attendance today for the presentation of the FY2021 audit. Mr. Martin stated that Ms. Johnson, Mr. Condelario, and Mr. Gassman from the City Finance Department are also in attendance today.

The time was turned over to Ms. Olson for the presentation of the FY2021 audit.

Ms. Olson stated that the FY2021 audit was not a Single Audit this year as Federal funds received were under the threshold. Ms. Olson stated that there were a couple of small non-material journal entries made by the auditors as well as the normal reclassifying journal entries which are better for financial statement presentation.

Ms. Olson asked the Board to reference page 11, Statement of Net Position, in the audit report. Ms. Olson stated that Current Assets this year were up by approximately \$1.4 M due to an increase in accounts receivable and a little bit more in inventory. Ms. Olson stated that the Total Net Position has also increased this year approximately \$2.4 M. Ms. Olson stated that the Investment in Capital Assets increased approximately \$6.4 M this year.

Ms. Olson asked the Board to reference page 12, Statements of Revenues, Expenses, and Changes in Net Position. Ms. Olson stated that Operating Revenues increased approximately \$3.5 M. Ms. Olson stated that there was also an increase in Operating Expenses. Ms. Olson stated that they did note in the Board minutes there were some increases in expenses mostly due to the chemical issue last year. Ms. Olson stated that the change in Operating Revenues was mostly due to the change in the rate, and the dry summer that was experienced. Ms. Olson stated that Nonoperating Revenue (Expenses) includes Forgiveness of Debt on the loans. Ms. Olson stated that the last loan went into repayment this year.

Ms. Olson asked the Board to reference page 26, Long-Term Obligations. Ms. Olson stated that the Reductions column shows the payments on the debt this year, which includes the Forgiveness of Debt. Ms. Olson stated that there were only \$168,057 in Additions to the debt this year.

Treasurer Bertoglio asked if the debt is just the principal amounts on the loans. Ms. Olson stated that was correct.

Ms. Olson asked the Board to reference page 24, Capital Assets. Ms. Olson stated that this year there were approximately \$1.8 M in additions. Ms. Olson stated there were \$4.725 M transferred out of Construction in Process due to the completion of the WTP Emergency Power and SCADA projects. Ms. Olson stated that Depreciation was approximately \$2 M this year, which is about the same as last year. Ms. Olson stated that there was a net decrease in Assets of approximately \$850,000.

Ms. Olson offered to answer any questions on the audit that the Board might have.

Board Member Knell asked if the audit report is favorable considering the financial hardships and issues the Board had over the year. Ms. Olson stated that the report is favorable as there was an increase in revenue, and an increase in expenses, but overall it came out favorable.

Chairman King asked for a motion to accept the FY2021 Audit Report. A motion was made by Treasurer Bertoglio and seconded by Board Member Knell to accept the FY2021 Audit Report. Motion put and carried.

Board Member Knell asked that it be noted that Mr. Martin and staff did a fine job with all the challenges they faced this year, and still got a favorable audit report.

Treasurer Bertoglio asked that when the two WWDC loans are paid off, is the Board still required to have the \$1 M separate reserve. Mr. Martin stated that the Board will not be required to have the separate \$1 M reserve after the WWDC loans are paid off. Mr. Martin stated that before Mr. Pitlick retired, he was working with WWDC and someone there told him that requirement has gone away, but it is still in the Board's loan documents and staff was not willing to get rid of it unless something in writing was received from WWDC.

- b. Mr. Martin stated that this change order is for the roof replacement that was done over the Filter Gallery. Mr. Martin stated that the reason for the price reduction is that during work on the roof the contractor drilled through the concrete deck of the roof, which broke out some of the concrete, and debris fell into the filters. Mr. Martin stated that the contractor filled the holes with a concrete compound, but it was not satisfactory as it was already cracking. Mr. Martin stated that the Board hired Lower Company to do a structural analysis on the roof deck and recommend a repair that would be sufficient and stay in place and not fall into the filters. Mr. Martin stated that the cost for the report was \$600.00. Mr. Martin stated that staff time was used to research the concrete falling into the filter to make sure that there would not be any issues with the operation of the filter. Mr. Martin stated that the cost of these two items is \$1,079.26. Mr. Martin stated that this amount is being deducted from what is being paid to the contractor and reduces the contract price to \$72,220.74. Mr. Martin stated that he would be happy to answer any questions the Board might have on this change order.

Board Member Knell asked if staff is expecting any push back on the deduction from the contractor. Mr. Martin stated that the contractor has already signed the change order.

A motion was made by Treasurer Bertoglio and seconded by Vice-Chairman Keffer to approve Change Order No. 1 with Contract West Roofing, Inc., for a price reduction in the amount of \$1,079.26 for the 2021 RWS Roof Replacements Project No. 20-015. Motion put and carried.

- c. Mr. Martin stated that the Board is in a unique position where all the employees at the WTP are City of Casper employees, and the Board pays for all personnel expenses through the monthly Operations Reimbursement. Mr. Martin stated that the City Manager looks for memos for requests for additional positions in late December, early January. Mr. Martin stated that staff would like to request a couple of positions for the WTP, but before the memo is submitted, he wanted to see how the Board felt about adding two positions. Mr. Martin stated that nothing will be decided on today, it will be discussed more at budget time in May and June.

Mr. Martin stated that over the last summer, five full-time employees and one part-time employee retired in a matter of six months. Mr. Martin stated that the WTP team did great, and Water Distribution helped keep things going. Mr. Martin stated that since there is new staff in place now, operations of the WTP are being reviewed. Mr. Martin stated that Mr. Edwards has brought forward a proposal to add a couple of positions. Mr. Martin stated that the proposed positions are a Maintenance Supervisor and another Operator. Mr. Martin referenced the WTP organizational chart shown on the screen. Mr. Martin stated that currently there is a single line of supervision, with Mr. Edwards at the top as Plant Manager. Mr. Martin stated that there are five Operators, including Mr. Wood, who spends most of his time in Maintenance, but covers Operations when needed. Mr. Martin stated that there are two Plant Mechanics on staff.

Mr. Martin stated that the issue is when the Operators call in sick, or are on vacation, it falls on the Maintenance staff to fill in and cover for the Operators. Mr. Martin stated that just in 2021 alone, Mr. Wood spent close to 500 hours covering for Operators. Mr. Martin stated that the other Maintenance staff spent over 300 hours covering for Operators in 2021. Mr. Martin stated that this greatly reduced the ability to get maintenance done.

Mr. Martin stated that what is proposed is to go with a dual line of supervision and breaking out Operations from Maintenance with Mr. Van Wyck as the Lead Operator supervising the Operators and Custodian, and a Plant Maintenance Supervisor supervising the Plant Mechanics and Instrumentation Tech.

Mr. Martin stated that an additional Operator would cover vacations and sick leave. Mr. Martin stated that would make it so there would be three Plant Mechanics plus a Maintenance Supervisor. Mr. Martin stated that as the WTP gets older, there is more maintenance to take care of and when Operations is using one of the Maintenance staff, it reduces time spent on maintenance.

Mr. Martin stated that two positions will mean a rate increase anywhere from 1.5% to 2% on top of what the Board is already looking at for a rate increase. Mr. Martin stated that with inflation being what it is, the rate increase for the Board is looking to be approximately 6%. Mr. Martin stated that there will be more information on rate setting in upcoming meetings as the Board sets the rate in June to go into effect in July.

Chairman King stated that it seems like it's a necessity to have a couple more people on staff. Mr. Martin stated that as he looks at the Wastewater Treatment Plant (WWTP) staff, which is different but of similar size operations, there are five Operators and three dedicated Plant Mechanics, they also have a Maintenance Supervisor as well. Mr. Martin stated that the proposed positions request would mirror the WWTP staff. Mr. Martin stated that right now at the WTP, Operations is being covered by Maintenance staff and cuts down on the amount of maintenance that gets done.

Board Member Knell stated that the City just raised rates and Council has been hammered for it by citizens. Board Member Knell stated that City Water and Sewer rates are being subsidized by One Cent funds for line replacement. Board Member Knell stated that to add two people during a time when inflation is so high, and with the increase in chemicals is really poor timing. Board Member Knell stated that he is not opposed to the additional positions, but the Board should consider all aspects of this as the rates roll downhill, so whatever the Board decides, the City will need to make an adjustment on their rates.

Treasurer Bertoglio stated that he can appreciate hiring another Operator, and putting Mr. Wood over in Maintenance, but he is not sure to what degree a Maintenance Supervisor is needed if there is a Plant Manager.

Chairman King stated that he agrees with Treasurer Bertoglio that he doesn't see the necessity of a Maintenance Supervisor.

Board Member Cathey stated that he would assume that the Maintenance Supervisor would also be a working mechanic so he doesn't see why one of the three Mechanics couldn't be moved into the Supervisory position. Board Member Cathey stated that then the Board would only be looking at adding an Operator.

Board Member Knell asked what the cost of two employees with benefits would be. Mr. Martin stated that it would depend on where they would start in the range but would add approximately \$150,000 to \$170,000 to the budget for both positions.

Board Member Cathey asked how much money the Board has to have in Reserves. Mr. Martin stated that the Board needs approximately \$5 M in Reserves according to the policy. Board Member Cathey asked if the audit shows that the Board has \$38 M in the bank. Mr. Martin answered no. Board Member Cathey asked how much the Board has in the bank. Treasurer Bertoglio stated that the Board has approximately \$6.9 M in the bank. Board Member Cathey stated he was looking at the wrong page in the audit.

Treasurer Bertoglio asked if there has been any discussion with HDR about costs for the UV project. Mr. Martin stated that HDR is still working on the preliminary design report. Mr. Martin stated that a letter was sent to EPA asking for information about lowering the ozone level when the UV is implemented. Mr. Martin stated that a response was finally received from EPA and they said the

ozone level can be lowered slightly if the UV dose is increased, and the testing will have to continue. Mr. Martin stated that a cost for the project hasn't been estimated yet. Mr. Martin stated that it looks like another building will not be needed. Treasurer Bertoglio stated that the rate is based on future projections and if the cost of the UV project comes in lower the Board will be in a better financial position.

Board Member Cathey stated that if just another Operator is hired it will mean a 0.75% increase on the rate.

Treasurer Bertoglio stated that maybe it would be better to increase the positions in two years instead of one.

Chairman King stated that staff is qualified and can do all the maintenance. Mr. Martin stated that staff is qualified but there are specialty items that still have to be sent out for a contractor to do.

Board Member Cathey asked if there has been much overtime. Mr. Martin stated that there has been quite a bit of overtime. Mr. Martin stated that they try to cover shifts with a floater guy as much as they can, but sometimes the schedule just doesn't work. Board Member Cathey stated that he was thinking that if another Operator is hired, it would reduce the overtime and free the three Maintenance staff. Mr. Martin stated that would make a reduction in the overtime.

Board Member Cathey stated that he would be willing to go along with filling the Operator position and making one of the Maintenance staff a lead or supervisor. Board Member Cathey stated that he thinks hiring an additional Operator will still be absorbed in the City rate increase that was just implemented. Mr. Martin stated that as we get into budget discussions, more solid information and numbers will be available for the Board's review. Board Member Knell stated that would be more helpful for the Board.

Mr. Martin thanked the Board for their input on this discussion.

d. There was no Other New Business.

9. In the Chairman's Report, Chairman King thanked the Board for their cooperation and help this past year and stated that the next regular meeting would be held on January 18, 2022.

Board Member Knell asked Mr. Chapin the status of the two items he is working on.

Board Member Cathey asked if any of this should be discussed in Executive Session. Mr. Chapin stated that it does not need to be in Executive Session.

Mr. Chapin stated that he hasn't heard anything back on the property.

Mr. Chapin stated that for the litigation, disclosures have been filed. Mr. Chapin stated

that he thought this would be a simple oral argument based on the briefs filed by both sides, but discovery has to be done before it goes to a hearing. Board Member Knell asked if it would now be late spring or early summer before there is any news. Mr. Chapin stated that was correct.

Chairman King wished everyone a Merry Christmas and Happy New Year.

A motion was made by Board Member Knell and seconded by Board Member Cathey to adjourn the meeting at 12:25 p.m. Motion put and carried.

Chairman

Secretary

UNAPPROVED VOUCHER LISTING
January 12, 2022

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8389	Lower & Co. P.C.	Capital Expense – Engineering for WTP Confined Space Evacuation Hoistway, Project No. 21-061	\$2,250.00
8390	Bailey's Ace Hardware #6904	Capital Expense – Tower Light Dual M18 – Shop Tools	\$199.99
8391	Grainger	Capital Expense – Industrial Penlight – Shop Tools	\$132.90
8392	City of Casper	Operations Reimbursement – Dec21	\$140,034.96
8393	Dragon Products PES, Inc.	Capital Expense – Decant Pump Station Flange Adapter Fabrication	\$4,722.22
8394	City of Casper	Loan Payment	\$127,960.40
8395	Skogen, Cometto & Associates, P.C.	Completion of FY2021 Annual Audit	\$6,000.00
8396	Wyoming Water Development Office	Readiness-to-Serve Water Allocation 2022	\$750.00
8397	Grainger	Capital Expense – Shop Tools	\$117.09
8398	Casper Star-Tribune Lee Advertising	Capital Expense – Legal Ad - Notice of Final Payment – 2.6 MG Backwash Tank Recoating Project No. 18-093	\$251.56
8399	HDR Engineering, Inc.	Capital Expense – WTP Disinfection System Upgrade Project No. 21-039	\$4,028.66
		Total	\$286,447.78

*



City of Casper
200 North David Street
Casper, WY 82601

8392

General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	12/30/2021	2500	\$0.00	01/29/2022	\$140,034.96
PAST DUE AMOUNT				ACCOUNT BALANCE	
\$0.00				\$267,995.36	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$140034.9600	EACH	\$140,034.96	\$0.00	\$0.00	\$140,034.96
Invoice Total:						\$140,034.96	

December 2021 Operations Reimbursement

December 2021 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$99,639.74
9020.00	Chemical Charge - O&M	\$16,783.20
9030.00	Utilities - O&M	\$14,300.93
9040.00	Supplies - O&M	\$2,757.97
9060.00	Training - O&M	\$39.90
9070.00	Major Maint, Repair, Replc - O&M	\$4,369.02
9080.00	Testing & Lab Services - O&M	\$2,144.20
9090.00	Other Reimbursable Costs - O&M	\$0.00
6040.10	Consulting	\$0.00
	300-6257 - Ops Reimb	\$140,034.96
	300-6214 - Consulting	\$0.00
	Invoice Total	\$140,034.96

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing

Remit Portion

Invoice Date	12/30/2021
Invoice Number	2500
Customer Number	2784
Amount Paid	\$140,034.96
Due Date	01/29/2022
Invoice Total Due	\$140,034.96

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

000001&202220000250070014003496&

City of Casper Wyoming
Expenditure Reimbursement Request
December 30, 2021

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	12/02/2021	LCAS1447874	73.72	Laundry service
ALSCO	Laundry/Towel	12/15/2021	LCAS1450394	73.72	Professional Laundry Services
American Water College	Travel/Training	12/08/2021	175781	19.95	Regulations Review
American Water College	Travel/Training	12/08/2021	175772	19.95	Water Quality Review
BLACK HILLS ENERGY	Natural Gas	12/15/2021	RIN0030696	5,628.63	Natural Gas
CENTURYLINK	Communication	12/21/2021	53732	20.93	Acct #P-307-111-9950 456M
CITY OF CASPER	Refuse Collection	12/14/2021	4361/177887-177913	-30.00	Balefill - duplicate charge
CITY OF CASPER	Refuse Collection	12/08/2021	53048	182.00	Stmnt ID #448281 / Cust ID #109
CITY OF CASPER	Refuse Collection	12/21/2021	608757	8,473.58	Alternate daily compost - Actiflo Sludge
CITY OF CASPER	Sewer	12/08/2021	53048	25.79	Stmnt ID #448281 / Cust ID #109
COASTAL CHEMICAL CO	Gas/Fuel	12/08/2021	0123952	190.47	Fuel
CRUM ELECTRIC SUPPLY	General Supplies & Materials	12/10/2021	2324755-00	128.26	Machinery supplies / Parts for 2.6MG Tank Mixer
CRUM ELECTRIC SUPPLY	General Supplies & Materials	12/15/2021	2324934-00	25.30	Multi Meter
CRUM ELECTRIC SUPPLY	General Supplies & Materials	12/15/2021	2325938-00	95.76	ELECTRICAL PARTS AND EQUIPMENT
DPC INDUSTRIES, INC.	Chemicals	12/02/2021	737005343-21	8,293.32	Sodium Hypochlorite
DPC INDUSTRIES, INC.	Chemicals	12/02/2021	737004721-21	8,489.88	Sodium Hypochlorite
ENERGY LABRATORIES I	Testing	12/02/2021	439352	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	12/08/2021	440971	57.00	Carbon, Total Organic testing
ENERGY LABRATORIES I	Testing	12/08/2021	440972	306.00	Aerobic endospores testing
ENERGY LABRATORIES I	Testing	12/15/2021	442466	22.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	12/15/2021	442465	306.00	Aerobic endospores testing
Fastenal	General Supplies & Materials	11/15/2021	52790 / WYCAS157750	47.87	AIRPORT BOOSTER PARTS
Fastenal	General Supplies & Materials	12/06/2021	52933 / WYCAS157993	45.59	AIRPORT BOOSTER PARTS
Fastenal	General Supplies & Materials	12/06/2021	52934 / WYCAS157750-1	-47.87	CREDIT FOR CHARGES WITH TAX (A
FERGUSON ENTERPRISES	General Supplies & Materials	11/29/2021	CC657048	121.80	Plumbing supplies for Wells
FERGUSON ENTERPRISES	General Supplies & Materials	12/02/2021	9946807	12.84	Machinery supplies
FERGUSON ENTERPRISES	General Supplies & Materials	12/08/2021	9957520	44.57	Machinery supplies
FERGUSON ENTERPRISES	General Supplies & Materials	12/08/2021	PA021467	964.21	Settled Water Pumps Air Relief Valves
FY22 Ins/Bond	Insurance/Bonds	12/13/2021	FY22 Ins/Bond	2,282.48	FY22 Ins/Bond
FY22 Inter T	Internal Services	12/13/2021	FY22 Inter T	23,933.77	FY22 TRX
GRAINGER, INC.	General Supplies & Materials	12/07/2021	1432624165	18.60	Lightbulbs for WTP
HACH CO., CORP.	Lab Supplies	12/02/2021	12769957	1,447.91	Maintenance case
HACH CO., CORP.	Lab Supplies	12/15/2021	12769957	-1,447.91	Maintenance case - return
HACH CO., CORP.	Lab Supplies	12/02/2021	12766207	1,147.20	Lab supplies
ITC ELECTRICAL TECHN	Maintenance/Repair	12/08/2021	34215	1,492.50	Terminate pump/actuator - labor
LONG BUILDING TECHNO	Maintenance/Repair	11/24/2021	SRVCE0123640	380.22	Repair drain pan on fan coil unit
LONG BUILDING TECHNO	Maintenance/Repair	12/08/2021	SRVCE0123868	1,128.13	Leaking pipe repair
LONG BUILDING TECHNO	Maintenance/Repair	12/08/2021	SRVCE0123850	1,368.17	Preventive maintenance/inspect
NORCO, INC.	General Supplies & Materials	11/29/2021	5287/68235815-00	16.15	#15 BRONZE BRAZING ROD 3/32X36
NORTHWEST CONTRACTOR	General Supplies & Materials	12/02/2021	1544435	12.82	Masonry bit cutter
Payroll	Personnel	12/9/2021		38,413.62	12/9/21 Payroll
Payroll	Personnel	12/23/2021		35,009.87	12/23/21 Payroll
Sutherlands	General Supplies & Materials	12/16/2021	53292 / 195177	146.51	Supplies for Mtn. View Booster
WARDWELL WATER & SEW	General Supplies & Materials	12/02/2021	RIN0030686	32.27	Monthly water service

City of Casper Wyoming
Expenditure Reimbursement Request
December 30, 2021

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
Wear Parts	General Supplies & Materials	12/06/2021	381897	25.32	Shop tools - mount vice on workbench in Tool Room
Wear Parts	General Supplies & Materials	11/29/2021	52875/381724	22.85	DIES 3/4-10 HEX CARBON - Mt. View Booster
WY Steel & Recycling	General Supplies & Materials	11/29/2021	52873/83716	36.77	Flat bar for Mtn. View Booster
WY Steel & Recycling	General Supplies & Materials	11/29/2021	52874/83737	405.68	Mtn. View Booster pump
XEROX CORPORATION	General Supplies & Materials	12/02/2021	014745530	26.31	Initial invoice dated 11/01/21
XEROX CORPORATION	General Supplies & Materials	12/08/2021	014966709	238.45	Copier usage
Total				<u><u>\$140,034.96</u></u>	

Central Wyoming Regional Water System

Gallons Produced

Fiscal Year 2021-2022

Entity	Gallons of Water Produced						Year-to-Date
	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	1,820,156.122	1,487,694.898	2,443,244.898	3,804,904.082	4,458,112.245	5,338,653.061	17,532,609.184
Wardwell W&S	7,296,001.020	7,729,600.000	12,759,576.531	26,450,546.939	28,590,289.796	35,380,465.306	110,910,478.571
Pioneer	2,596,767.347	3,550,436.735	3,067,218.367	6,349,687.755	7,745,114.286	8,581,059.184	29,293,516.327
Poison Spider	550,204.082	582,653.061	602,295.918	763,724.490	819,132.653	810,255.102	3,578,061.224
33 Mile Road	1,054,336.735	814,591.837	821,989.796	1,228,418.367	1,369,336.735	1,191,938.776	5,426,275.510
Sandy Lake	537,891.837	981,125.510	984,592.857	1,811,029.592	1,945,990.816	2,350,780.612	8,073,519.388
Lakeview	142,153.061	148,913.265	209,553.061	647,838.776	813,420.408	807,265.306	2,626,990.816
Mile-Hi	178,100.000	200,760.204	211,552.041	541,597.959	595,862.245	693,764.286	2,243,536.735
City of Casper	143,199,076.796	148,355,741.490	184,337,610.531	447,060,252.041	495,137,094.816	571,684,899.367	1,846,575,598.245
Regional Water	(16,500.000)	(1,039,979.000)	(111,822.000)	0.000	(96,000.000)	(12,554,832.000)	(13,802,633.000)
TOTAL	157,358,187.000	162,811,538.000	205,325,812.000	488,658,000.000	541,378,354.000	614,284,249.000	2,012,457,953.000

TOTAL PRIOR YEAR (FY2021) GALLONS PRODUCED:

3,978,940,625.000

Central Wyoming Regional Water System

Rates Billed

Fiscal Year 2021-2022

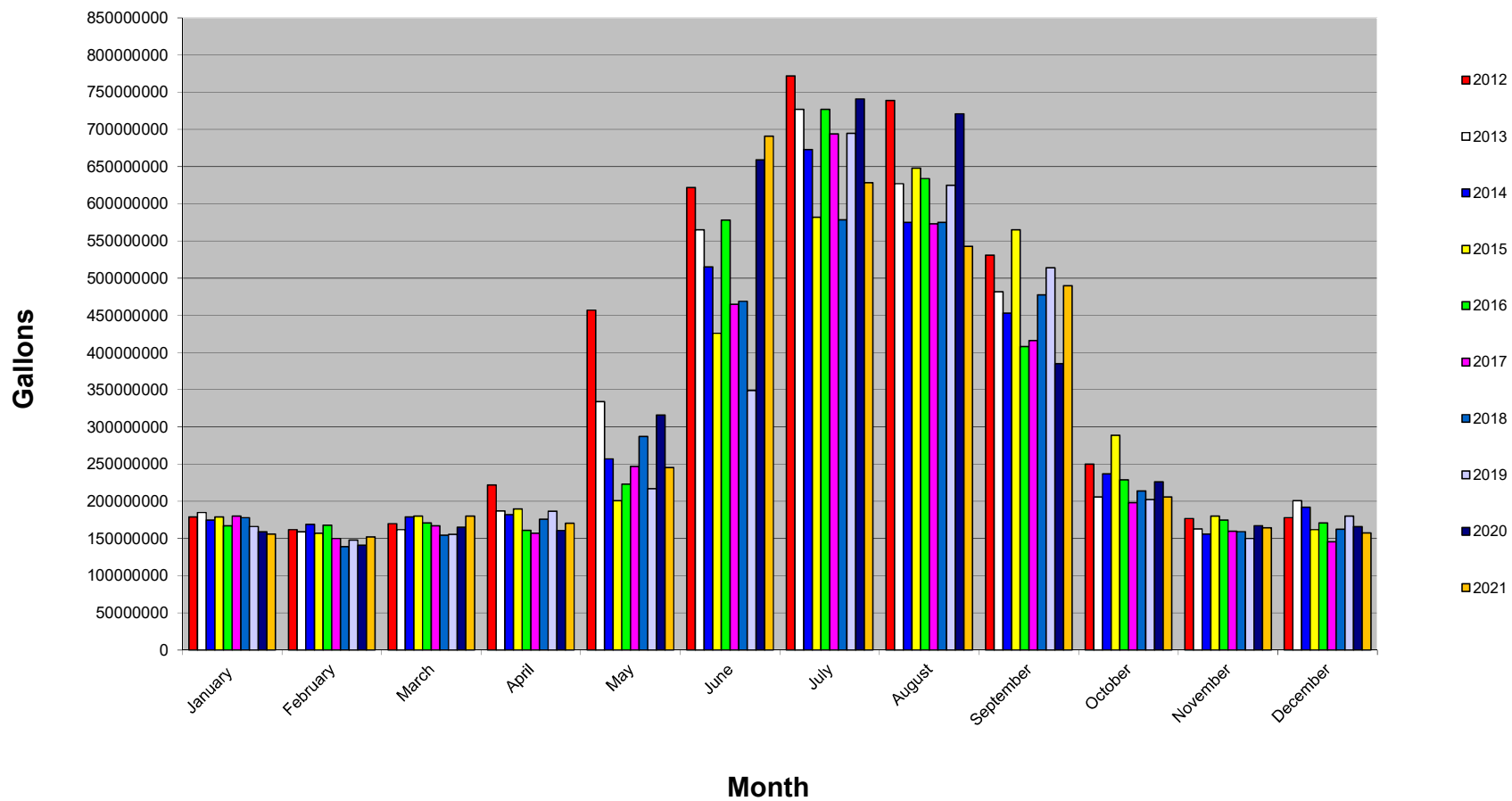
Entity	Water Rates Billed						Year-to-Date
	12/31/2021	11/30/2021	10/31/2021	9/30/2021	8/31/2021	7/31/2021	
Salt Creek JPB	\$ 3,876.93	\$ 3,168.79	\$ 5,204.11	\$ 8,104.45	\$ 9,495.78	\$ 11,371.33	\$ 37,344.46
Wardwell W&S	\$ 15,540.48	\$ 16,464.05	\$ 27,177.90	\$ 56,339.66	\$ 60,897.32	\$ 75,360.39	\$ 236,239.32
Pioneer	\$ 5,531.11	\$ 7,562.43	\$ 6,533.18	\$ 13,524.83	\$ 16,497.09	\$ 18,277.66	\$ 62,395.19
Poison Spider	\$ 1,171.93	\$ 1,241.05	\$ 1,282.89	\$ 1,626.73	\$ 1,744.75	\$ 1,725.84	\$ 7,621.27
33 Mile Road	\$ 2,245.74	\$ 1,735.08	\$ 1,750.84	\$ 2,616.53	\$ 2,916.69	\$ 2,538.83	\$ 11,557.97
Sandy Lake	\$ 1,145.71	\$ 2,089.80	\$ 2,097.18	\$ 3,857.49	\$ 4,144.96	\$ 5,007.16	\$ 17,196.60
Lakeview	\$ 302.79	\$ 317.19	\$ 446.35	\$ 1,379.90	\$ 1,732.59	\$ 1,719.48	\$ 5,595.49
Mile-Hi	\$ 379.35	\$ 427.62	\$ 450.61	\$ 1,153.60	\$ 1,269.19	\$ 1,477.72	\$ 4,778.73
City of Casper	\$ 305,014.03	\$ 315,997.73	\$ 392,639.11	\$ 952,238.34	\$ 1,054,642.01	\$ 1,217,688.84	\$ 3,933,206.02
Regional Water	\$ (35.15)	\$ (2,215.16)	\$ (238.18)	\$ -	\$ (204.48)	\$ (26,741.79)	\$ (29,399.61)
TOTAL	\$335,172.93	\$346,788.57	\$437,343.98	\$1,040,841.54	\$1,153,135.89	\$1,308,425.45	\$4,286,535.44

TOTAL PRIOR YEAR (FY2021) BILLING:

\$ 8,077,249.47

*Total water produced does not equate to total water billed
due to credit given.

WTP PRODUCTION



UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

RIGHT-OF-WAY GRANT/TEMPORARY USE PERMIT

Issuing Office

Serial Number

1. A (right-of-way) (permit) is hereby granted pursuant to:

- a. Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761);
- b. Section 28 of the Mineral Leasing Act of 1920, as amended (30 U.S.C. 185);
- c. Other (*describe*) _____

2. Nature of Interest:

- a. By this instrument, the holder _____ receives a right to construct, operate, maintain, and terminate a _____ on public lands (or Federal land for MLA Rights-of-Way) described as follows:

- b. The right-of-way or permit area granted herein is _____ feet wide, _____ feet long and contains _____ acres, more or less. If a site type facility, the facility contains _____ acres.
- c. This instrument shall terminate on _____, _____ years from its effective date unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.
- d. This instrument may may not be renewed. If renewed, the right-of-way or permit shall be subject to the regulations existing at the time of renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.
- e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3. Rental:

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices.

4. Terms and Conditions:

- a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations parts 2800 and 2880.
- b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within _____ days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.
- c. Each grant issued pursuant to the authority of paragraph (1)(a) for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way or permit granted herein may be reviewed at any time deemed necessary by the authorized officer.
- d. The stipulations, plans, maps, or designs set forth in Exhibit(s) _____, dated _____, attached hereto, are incorporated into and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.
- e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant or permit shall constitute grounds for suspension or termination thereof.
- f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant or permit.

(Signature of Holder)

(Signature of Authorized Officer)

(Title)

(Title)

(Date)

(Effective Date of Grant)

Exhibit A -Stipulations
WYW77244

Right-of Way Administration:

- a. The holder agrees that all monies deposited with the authorized officer as security for holder's performance of the terms and conditions of this grant may, upon failure on the holder's part to fulfill any of the requirements herein set forth or made a part hereof, be retained by the United States to be applied as far as may be needed to the satisfaction of the holder's obligations assumed hereunder, without prejudice whatever to any other rights and remedies of the United States.
- b. The holder shall be liable for damage or injury to the United States to the extent provided by 43 CFR Sec. 2803.1-4. The holder shall be held to a standard of strict liability for damage or injury to the United States resulting from fire or soil movement (including landslides and slumps as well as wind and water-caused movement of particles) caused or substantially aggravated by any of the following within the right-of-way or permit area:
 - (1) Activities of the holder, including but not limited to construction, operation, maintenance, and termination of the facility.
 - (2) Activities of other parties including but not limited to:
 - (a) Land clearing and logging
 - (b) Earth-disturbing and earth-moving work.
 - (c) Blasting.
 - (d) Vandalism and sabotage.

This section shall not impose strict liability for damage or injury resulting primarily from the negligent acts or omissions of the United States.

- c. Use of pesticides shall comply with the applicable Federal and state laws. Pesticides shall be used only in accordance with their registered uses and within limitations imposed by the Secretary of the Interior. Prior to the use of pesticides, the holder shall obtain from the authorized officer written approval of a plan showing the type and quantity of material to be used, pest(s) to be controlled, method of application, location of storage and disposal of containers, and any other information deemed necessary by the authorized officer. Emergency use of pesticides shall be approved in writing by the authorized officer prior to such use.
- d. The holder shall comply with all applicable Federal laws and regulations existing or hereafter enacted or promulgated. In any event, the holder shall comply with the Toxic Substances Control Act of 1976, as amended (15 U.S.C. 2601, et seq.) with regard to any toxic substances that are used, generated by or stored on the right-of-way or on facilities authorized under this right-of-way grant. (See 40 CFR, Part 702-799 and especially, provisions on polychlorinated biphenyls, 40 CFR 761.1-761.193.) Additionally, any release of toxic substances (leaks, spills, etc.) in excess of the reportable quantity established by 40 CFR, Part 117 shall be reported as required by the Comprehensive Environmental Response, Compensation and Liability Act of 1980, Section 102b. A copy of any report required or requested by any Federal agency or State government as a result of a reportable release or spill of any toxic substances shall be furnished

to the authorized officer concurrent with the filing of the reports to the involved Federal agency or State government.

The holder agrees to indemnify the United States against any liability arising from the release of any hazardous substance or hazardous waste (as these terms are defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. 9601, et seq. or the Resource Conservation and Recovery Act of 1976, 42 U.S.C. 6901, et seq.) on the right-of-way (unless the release or threatened release is wholly unrelated to the right-of-way holder's activity on the right-of-way). This agreement applies without regard to whether a release is caused by the holder, its agent, or unrelated third parties.

- e. The holder shall not initiate any construction or other surface disturbing activities on the right-of-way until documentation is provided that a Clean Water Act Section 404 permit has been secured from the Army Corp of Engineers and the authorized officer has provided written authorization to proceed.
- f. The holder is responsible for informing all persons in the area who are associated with this project that they will be subject to prosecution for knowingly disturbing historic or archaeological sites, or for collecting artifacts. If historic or archaeological materials are uncovered during construction, the operator is to immediately stop work that might further disturb such materials, and contact the authorized officer (AO) of the BLM Casper Field Office. Within five working days the AO will inform the operator as to: (1) whether the materials appear eligible for the National Register of Historic Places; (2) the mitigation measures the operator will likely have to undertake before the site can be used (assuming in situ preservation is not necessary); and, (3) a timeframe for the AO to complete an expedited review under 36 CFR 800.11 to confirm, through the State Historic Preservation Officer, that the finds of the AO are correct and that mitigation is appropriate. The AO will provide technical and procedural guidelines for the conduct of mitigation. Upon verification from the AO that the required mitigation has been completed, the holder will then be allowed to resume construction measures.
- g. Any paleontological resource (historic or prehistoric site or object) discovered by the holder, or any person working on his behalf, on public or Federal land shall be immediately reported to the authorized officer. Holder shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the authorized officer. An evaluation of the discovery will be made by the authorized officer to determine appropriate actions to prevent the loss of significant cultural or scientific values. The holder will be responsible for the cost of evaluation and any decision as to proper mitigation measures will be made by the authorized officer after consulting with the holder.
- h. The holder shall protect existing telephone, telegraph, and transmission lines, roads, trails, fences, ditches, and like improvements during construction, operation, maintenance, and termination of the system. Holder shall not obstruct any road or trail without the prior approval of the authorized officer. Damage caused by the holder to utilities and improvements shall be promptly repaired by holder to a condition which is satisfactory to the authorized officer.
- i. The holder shall protect all survey monuments found within the right-of-way. Survey monuments include, but are not limited to General Land Office and Bureau of Land Management Cadastral Survey Corners, reference corners, witness points, U.S. Coastal and Geodetic benchmarks and triangulation stations, military control monuments, and recognizable civil (both

public and private) survey monuments. In the event of obliteration or disturbance of any of the above, the holder shall immediately report the incident, in writing, to the authorized officer and respective installing authority if known. Where General Land Office or Bureau of Land Management right-of-way monuments or references are obliterated during operations, the holder shall secure the services of a registered land surveyor or a Bureau cadastral surveyor to restore the disturbed monuments and references using surveying procedures found in the Manual of Surveying Instructions for the Survey of the Public Lands of the United States, latest edition. The holder shall record such survey in the appropriate county and send a copy to the authorized officer. If the Bureau cadastral surveyors or other Federal surveyors are used to restore the disturbed survey monument, the holder shall be responsible for the survey cost.

Construction:

- j. The holder shall contact the authorized officer or his representative at least three (3) days prior to the anticipated start of construction. Holder shall provide the name, address, and telephone number of his representative in charge of construction and provide a construction schedule before starting any construction activities associated with this right-of-way. The authorized officer is the Casper Field Manager. His representative for this right-of-way is:

Name and Title: Karla Gallegos, Realty Specialist
Address: 2987 Prospector Drive
Casper, WY 82604-2968
Telephone Number: (307) 261-7611

- k. The holder shall, operate, and maintain the facilities, improvements, and structures within this right-of-way in strict conformity with the plan of development which was approved and made part of the grant as Exhibit B. Any relocation, additional construction, or use that is not in accord with the approved plan of development, shall not be initiated without the prior written approval of the authorized officer. A copy of the complete right-of-way grant, including all stipulations and the approved plan of development, shall be made available on the right-of-way area during construction, operation, and termination to the authorized officer. Noncompliance with the above will be grounds for an immediate temporary suspension of activities if it constitutes a threat to public health and safety or the environment.
- l. The holder shall designate a representative who shall have the authority to act upon and to implement instructions from the authorized officer. The holder's representative shall be available for communication with the authorized officer within a reasonable time when construction or other surface disturbing activities are underway.
- m. No construction or routine maintenance activities shall be performed during periods when the soil is too wet to adequately support construction equipment. If such equipment creates ruts in excess of four (4) inches deep, the soil shall be deemed too wet to adequately support construction equipment.
- n. A litter policing program shall be implemented by the holder, and approved in writing by the authorized officer, which covers all roads and sites associated with the right-of-way.

- o. Fences, gates, and brace panels shall be reconstructed in accordance with the attached specifications.
- p. No new roads shall be built in conjunction with the facilities authorized herein. When construction activities are completed, holder shall regrade and rehabilitate the existing roadway so that it meets or exceeds conditions prior to construction as determined by the authorized officer.

Fire Control:

- q. During conditions of extreme fire danger, operations shall be limited or suspended in specific areas, or additional measures may be required by the authorized officer.

Rehabilitation:

- r. The holder shall recontour disturbed areas, or designated sections of the right-of-way, by grading to restore the site to approximately the original contour of the ground.
- s. When construction is completed, holder shall restore all disturbed areas beyond the road and drainage ditches to the original contour, except that grading of cut and fill slopes to conform with the adjacent terrain is allowed at the following locations:
- t. The holder shall seed all disturbed areas with the seed mixture approved by the authorized officer. The seed mixture shall be planted in the amounts specified in pounds of pure live seed (PLS) per acre. There shall be NO primary or secondary noxious weed seed in the seed mixture. Seed shall be tested and the viability testing of seed shall be done in accordance with State law and within 9 months prior to purchase. Commercial seed shall be either certified or registered seed. The seed mixture container shall be tagged in accordance with State law and available for inspection by the authorized officer.

Fall seeding must be completed after September 1 and prior to ground frost. Spring seeding must be completed after the frost has left the ground and prior to May 15.

Seed shall be planted using a drill equipped with a depth regulator to ensure proper depth of planting where drilling is possible. The seed mixture shall be evenly and uniformly planted over the disturbed area at a depth not greater than one-half inch. Smaller/heavier seeds have a tendency to drop to the bottom of the drill and are planted first; the holder shall take appropriate measures to ensure this does not occur. Where drilling is not possible, seed shall be broadcast and the area shall be raked or chained to cover the seed. When broadcasting the seed, the pounds per acre noted below are to be doubled. The seeding will be repeated until a satisfactory stand is established as determined by the authorized officer. Evaluation of growth will not be made before completion of the first growing season after seeding. The authorized officer is to be notified a minimum of 15 days prior to seeding of the project.

- u. The holder shall be responsible for weed control on disturbed areas within the limits of the right-of-way. The holder is responsible for consultation with the authorized officer and/or local authorities for acceptable weed control methods.

Operation/Maintenance:

- v. The holder shall maintain the right-of-way in a safe, usable condition as directed by the authorized officer.
- w. All permanent above ground structures at the (specify type of structure or facility), not subject to safety requirements, will be painted to blend with the natural color of the landscape. The color selected for this project shall match (specify standard environmental color and number) or be an acceptable substitute pre-approved by the authorized officer. Standard environmental color charts are available from the local BLM office.
- x. For the purpose of determining joint maintenance responsibilities, the holder shall make road use plans known to all other authorized users of the road. Holder shall provide the authorized officer, within 30 days from the date of the grant, with the names and addresses of all parties notified, dates of notification, and method of notification. Failure of the holder to share proportionate maintenance costs on the common use access road in dollars, equipment, materials, or manpower with other authorized users may be adequate grounds to terminate the right-of-way grant. The determination as to whether this has occurred and the decision to terminate shall rest with the authorized officer. Upon request, the authorized officer shall be provided with copies of any maintenance agreement entered into. Authorized users of the road are listed below.

<u>Right-of-Way Number</u>	WYW77244
<u>Authorized User</u>	Central Wyoming Regional Water System and their heirs, successors, and assigns
<u>Address</u>	1500 SW Wyoming Blvd Casper, Wyoming 82604

Termination:

- y. Thirty (30) days prior to termination of the right-of-way, the holder shall contact the authorized officer to arrange a joint inspection of the right-of-way. This inspection will be held to agree to an acceptable termination and rehabilitation plan. This plan shall include but is not limited to, removal of facilities, drainage structures or surface material, recontouring, topsoiling or seeding. The authorized officer must approve the plan in writing prior to the holder's commencement of any termination activities.

Western Engineers-Architects, Inc.

501 N. Sun Dr.
CASPER, WYOMING 82601

PHONE 307 235-1571

October 28, 1981

PRINCIPALS

RUSSELL L. DONLEY, P.E. & L.S.
FRANK LUERS, P.E. & L.S.
DUANE FEHRINGER, L.S. & U.S. MIN. SURV.



Bureau of Land Management
District Office
951 Rancho Road
Casper, WY 82601

Attn: Randy Sorenson

Re: Pioneer Water and Sewer District
W.O. #81-03DX

Dear Randy:

As per our discussion on 10/28/81, this letter will address each of the 10 items mentioned in your letter of 10/26/81.

Items 1, 2, 4: This information, along with any other construction details concerning the water tank, can be found on the enclosed set of Plans labeled 'Water Storage Reservoir'.

Items 3, 7: Enclosed also is a set of construction plans for the 'Water Transmission Main': Sheet T - 7/8 covers the entire area of BLM concern, and shows the size and depth of all pipe. The type of pipe will be Johns-Manville Permastran Class 350 water pipe for the transmission line, and Class 52 Ductile Iron Pipe within the tanksite. Also shown on Sheet T - 7/8 are the bearings and distances locating the pipeline in the Zero Road right-of-way, in response to Item 7. note: In regards to our original Application, an additional 2,530 acres should be added to the acreage stated in Item 4e, which is 1.992 acres (not 1,992 as stated); total acreage (including Zero Road) would then be 4.522. Also Section 9 of the same Township and Range should be added to the affected areas in Item 4e of the original Application.

Item 5: A portion of the access road to the tanksite is via an existing road that departs from Poison Spider Road and crosses BLM Lands, primarily in the SW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 10. As mentioned later in regards to Item 8, we are requesting 'Temporary Use Permission' to use this road for construction of the tank, after which time only occasional access will be required.

EXHIBIT B

Page 2 (con't)

Bureau of Land Management
Attn: Randy Sorenson

Re: Pioneer Water and Sewer District
W.O. #81-03DX

- Item 6: Attached please find a list of equipment to be used on the tank and water line.
- Item 8: Enclosed please find completed Temporary Use Application and Permit for both the required 40' construction easement and the water tank access road.
- Item 9: A check in the amount of \$500.00 is being drafted by the Secretary of the Pioneer District, and will be forwarded as soon as the necessary signatures are obtained.
- Item 10: Dave Eccles, who operates an Archeological Contracting Service with Dr. George Frison in Laramie, will be performing a Cultural Resource Survey on Friday, 10/30/81. His report will be forwarded as soon as possible.

Please contact us if we have omitted anything regarding this submittal.

Thank you.

Sincerely,

Western Engineers-Architects, Inc.

Jim Jones
Jim Jones

Approved:

Duane Fehringer

Duane Fehringer,
WY P.E. & L.S. Lic. No. 2056

JJ:gl
DF:gl

Encl: Equipment List
Temporary Use Permit Application
Water Transmission Main Plans
Water Storage Reservoir Plans

EXHIBIT B

EQUIPMENT TO BE USED ON BLM LANDS

Re: Pioneer Water & Sewer District

1. Water Tank - Roclan Construction

- 1 - Crane
- 1 - Front End Loader
- 1 - Large Caterpillar
- 1 - Backhoe
- 1 - Compactor
- 1 - Foreman's Pickup
- 2 - Welders Trucks
- 1 - Storage Van

2. Water Line - H & K Contractors, Inc.

- 1 - 235 Caterpillar Backhoe (2 yd.)
 - 1 - 950 Loader (2½ yd.)
 - 1 - John Deere Backhoe
 - 1 - Compactor
 - 2 - Dumptruck
 - 1 - Motorgrader
-

EXHIBIT B

EXHIBIT A

PIONEER WATER AND SEWER DISTRICT ASSETS TO BE TRANSFERRED TO NATRONA COUNTY REGIONAL WATER SYSTEM

The assets and easements described herein and in the attached map and easements shall be transferred and assigned to the Natrona County Regional Water System.

1. 14-Inch Pipeline

Natrona County, State of Wyoming License in the Poison Spider Road right-of-way through Sections 6, 7, 8, 9, 10 and 11, T33N, R80W, and Sections 1 and 2, T33N, R81W, filed as Instrument No. 359637 on October 7, 1983. Begins at station 0+00 and ends at station 31+04 as shown on Attachment 1 hereto.

2. 12-Inch Pipeline

Same Natrona County Road License as referenced in ¶1 above. The 12-inch pipeline crosses Poison Spider Road at station 126+90, as shown on Attachment 1 hereto.

3. Booster Station

Located at station 152+40 as shown on Attachment 1 hereto; Warranty Deed, Instrument No. 322080 filed November 13, 1981 and Corrected Warranty Deed, Instrument No. 323521 filed December 15, 1981 (Attachments 2 and 2A).

4. 10-Inch Pipeline

Same Natrona County Road License as referenced in ¶1 above. The 10-inch pipeline is primarily in the Poison Spider Road right-of-way, except for the easements listed below, as shown on Attachment 1 hereto. All interests in the 10-inch pipeline and the easements covering only the 10-inch pipeline to the Natrona County Regional Water System Joint Powers Board.

Attachment No.	Name	Instrument No.	Filing Date
2	Capshaw (now Jacobs)	Not Filed	
3	McConnell	368755	April 10, 1984
4	Lang	360543	October 27, 1983
5	Rimrock Livestock Company	360545	October 27, 1983
6	Rimrock Livestock Company	360545	October 27, 1983
7	Hillman	366878	March 6, 1984

Attachment No.	Name	Instrument No.	Filing Date
8	Meyer	Not Filed	
9	Rusnick	Not Filed	
10	Rimrock Livestock Company	360545	October 27, 1983
11	Ort	359628	October 7, 1983
12	Cosby	365885	February 15, 1984
13	Race	360544	October 27, 1983
14	Shafer	365882	February 15, 1984
15	Race	360544	October 27, 1983
16	Lathrop	Not Filed	
17	Race	360544	October 27, 1983

5. 10-Inch Pipeline and 5 Million Gallon Water Storage Tank

Located on Bureau of Land Management property, and permitted under a BLM grant. This grant, No. 287001 WYW 77244, to be assigned to the Natrona County Regional Water System Joint Powers Board.

02/11/2015 12:43

December 18, 2001

CONFIRMATION OF TELEPHONE CONVERSATION

By: Randy Sorenson

With: Laurel Hills

Phone: (307) 472-7300

Of: Pioneer Water and Sewer District

Fax: (307)

Address:

e-mail:

Case: WYW77244

Subject: Assignment and Rental Billing Information

Summary: Laurel called to advise they have transferred the water tank to the Regional Water System , but continue to operate the pipeline. They need to get the situation resolved on ownership (assignment)and determine who is responsible for what portion of the rental bill.

Action Required: Reviewed case file. An assignment has been pending since January 1998. It needs to be processed and the rental bill redetermined.

Action Taken: Noted case file, and forwarded e-mail about the pending assignment to Pat Moore.

Other Remarks:

POISON SPIDER WATER TANK OUTFALL REPAIR PROJ. NO. 20-022

SITE:
ADDRESS: 12760 POISON
SPIDER RD., CASPER, WY
82604, NATRONA COUNTY
PLSS: NE $\frac{1}{4}$ NW $\frac{1}{4}$ SEC 10, TWP
33N, RNG 81W, 6th P.M.
 $\phi = 42^{\circ} 50' 44.76''$ N
 $\lambda = 106^{\circ} 32' 40.86''$ W



COVER/SITE MAP



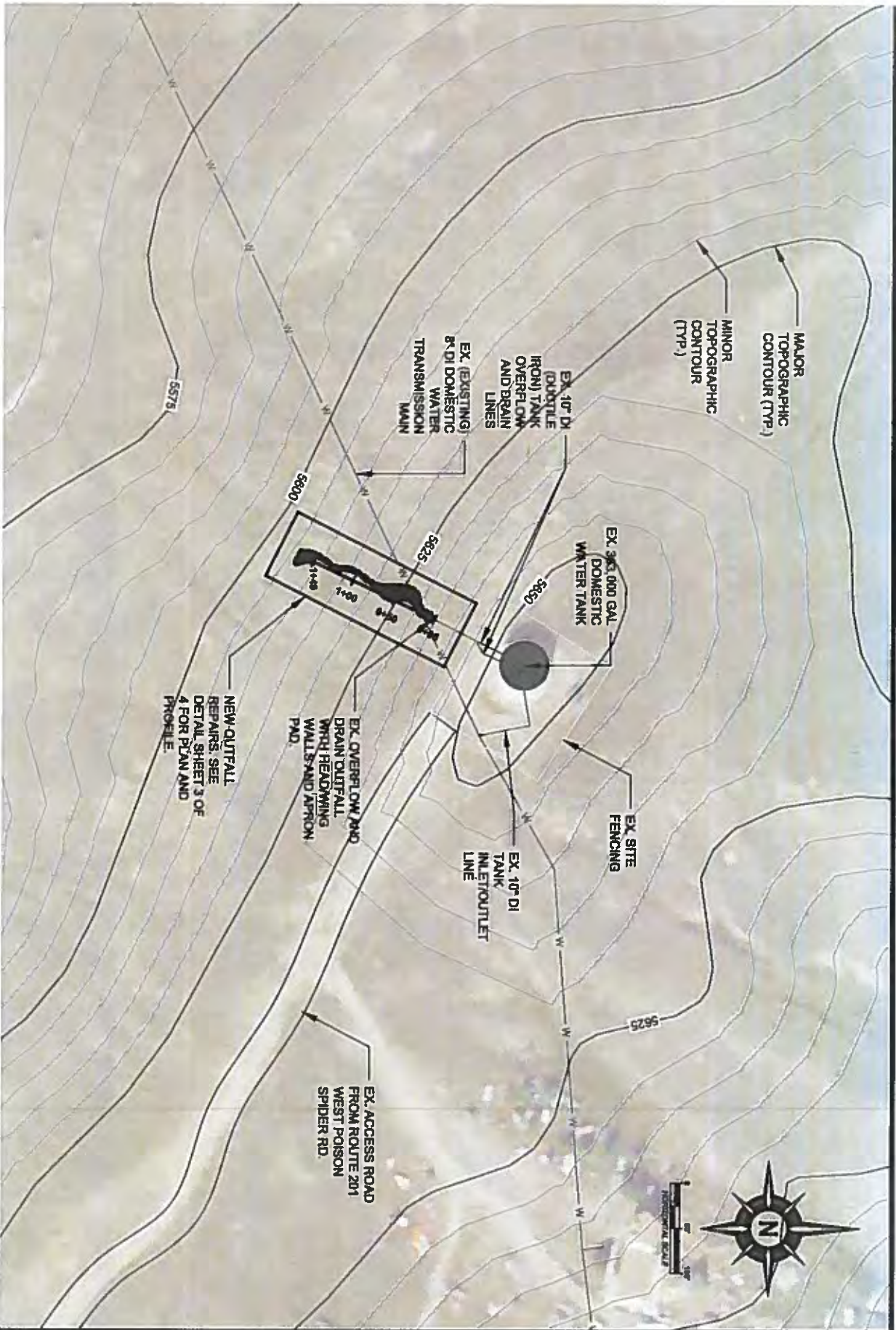
1. ALL WORK TO BE
DONE IN
ACCORDANCE TO
CITY OF CASPER
STANDARD
SPECIFICATIONS,
AWWA
STANDARDS AND
BLM STANDARDS.

PLANS CREATED
FOR:
U.S. DEPT OF THE
INTERIOR
BUREAU OF LAND
MANAGEMENT

CITY OF CASPER
ENGINEERING
200 N. DAVID
CASPER, WY 82601

POISON SPIDER
WATER TANK
OUTFALL REPAIR
PROJ. NO. 20-022

9/2020
AS
NO SCALE
1 of 4



RE-STABILIZE ERODED SLOPES.
FILL WITH SIMILAR SITE SOILS,
GRADE AND TIE INTO STABLE
SIDES AT MIN. 3:1 SLOPES (TYP.).
SEED ALL AREAS WITH BLM SEED
MIX (TYP.).

FAI NEW 10" PVC
DRAIN/OVERFLOW
PIPE. CONNECT TO
EX. OVERFLOW AT
STATION 1+00 AND
DRAIN AT 1+48

EX. OVERFLOW AND DRAIN
OUTFALL WITH HEADWING
WALLS AND APRON PAD.
SALVAGE, PROTECT, AND MOVE
TO STATION 1+48, CONNECT TO
NEW DRAIN OUTFALL AND
REFURBISH. REUSE EX. OUTFALL
FITTING IF POSSIBLE.

EX. (EXISTING)
8" DI DOMESTIC
WATER
TRANSMISSION
MAIN

NEW LOCATION OF OVERFLOW
AND DRAIN OUTFALL WITH
HEADWING WALLS AND APRON.
SEE DETAIL SHEET 4 OF 4

FILL, GRADE AND TIE-IN HILL SIDES AT 3:1 SLOPES TO EX.
GROUND AFTER REMOVAL OF EX. OVERFLOW AND DRAIN
OUTFALL WITH HEADWING WALLS AND APRON PAD

EX. GROUND (TYP.), FILL
TRENCH TO MATCH EX.
GROUND

EX. 8" DI DOMESTIC
WATER TRANSMISSION
MAIN

FAI 10", 11-1/4" PVC
BEND FITTING

FILL, GRADE AND TIE-IN HILL SIDES AT 3:1 SLOPES TO
EX. GROUND AROUND MOVED AND REFURBISHED
OVERFLOW AND DRAIN OUTFALL WITH HEADWING
WALLS AND APRON PAD

PROFILE

FAI 10", 11-1/4" PVC
BEND FITTING.
CONNECT TO EX. 10"
DI DRAIN/OVERFLOW
PIPE WITH DRESSER
STYLE COUPLING



PLAN



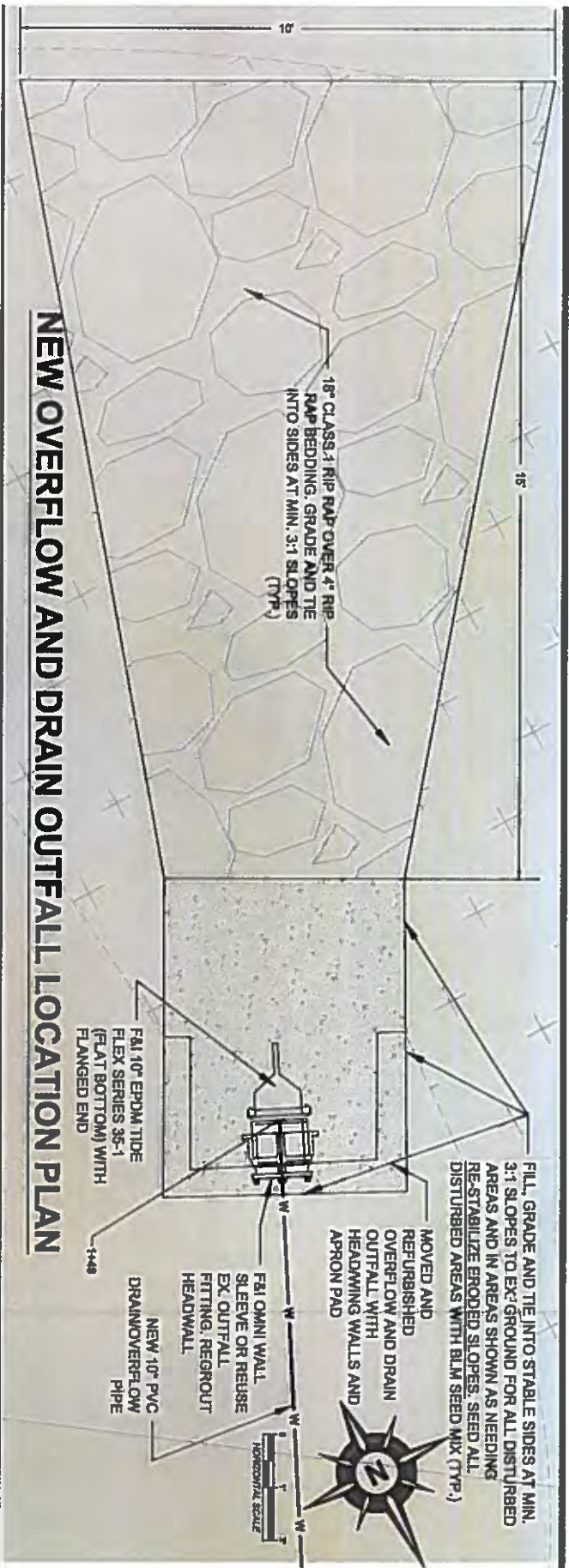
1. ALL WORK TO BE
DONE IN
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CITY OF CASPER
STANDARD
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AWWA
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BLM STANDARDS.

PLANS CREATED
FOR:
U.S. DEPT. OF THE
INTERIOR
BUREAU OF LAND
MANAGEMENT

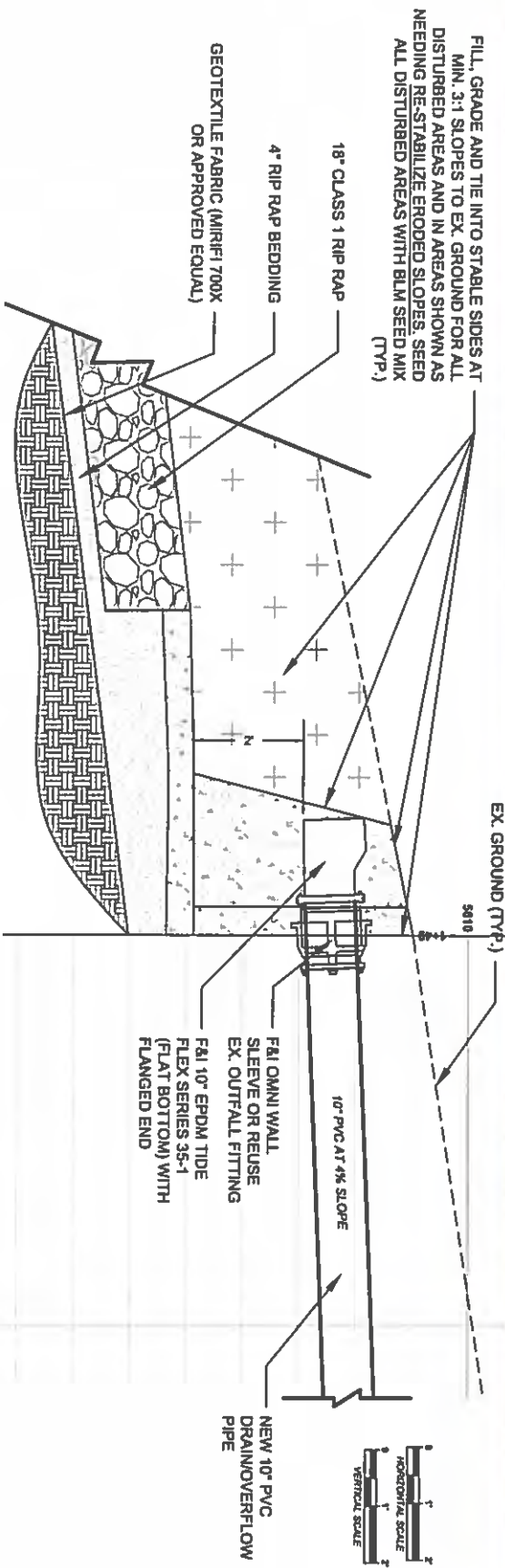
CITY OF CASPER
ENGINEERING
200 N. DAVID
CASPER, WY 82601

POISON SPIDER
WATER TANK
OUTFALL REPAIR
PROJ. NO. 20-022

9/2020
3 of 4
SEE PLANS ABOVE



NEW OVERFLOW AND DRAIN OUTFALL LOCATION PLAN



NEW OVERFLOW AND DRAIN OUTFALL LOCATION PROFILE

EXHIBIT B

1. ALL WORK TO BE DONE IN ACCORDANCE TO CITY OF CASPER STANDARD SPECIFICATIONS, AWWA STANDARDS AND BLM STANDARDS.

PLANS CREATED FOR: U.S. DEPT. OF THE INTERIOR BUREAU OF LAND MANAGEMENT

CITY OF CASPER ENGINEERING 200 N. DAVID CASPER, WY 82601

POISON SPIDER WATER TANK OUTFALL REPAIR PROJ. NO. 20-022

9/2020

AS

SEE SCALES ABOVE

4'

4

Starting point from Road near Section 9 going into Section 10 of T33N R81W

Off of Poison Spider Road, Natrona County

106°33'10.6"W 42°50'32.7"N

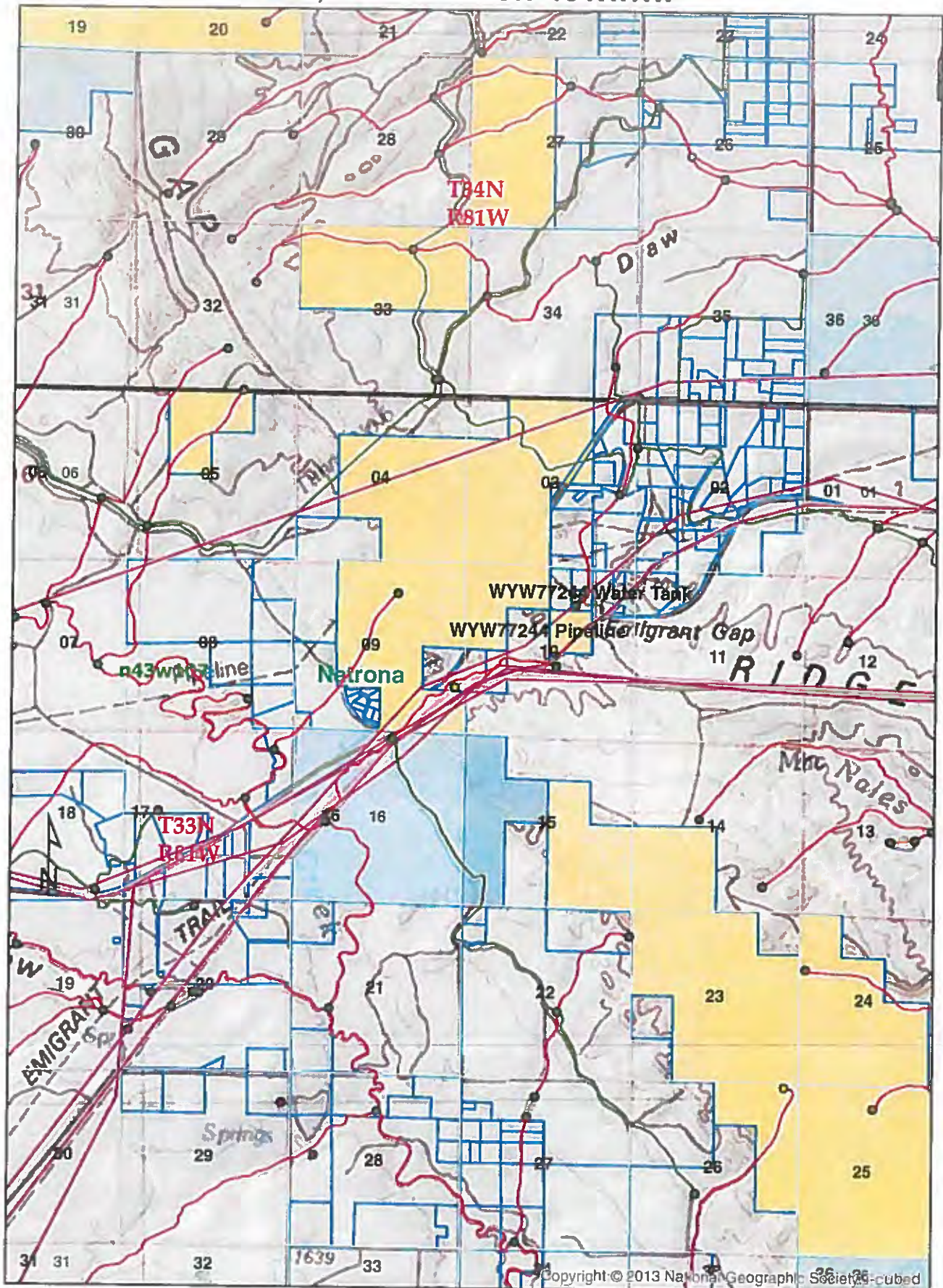
Water Storage tank

106°32'43.3"W 42°50'47.9"N



EXHIBIT C

T33N, R81W SECTION 10 NW₁W



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EXHIBIT C

WYW77244 Renewal Water Pipeline to Storage Tank

0.5 Miles

EXHIBIT C

Central Wyoming Regional Water System

Joint Powers Board

1500 SW Wyoming Boulevard

Casper, Wyoming 82604

(307) 265-6063

Fax (307) 265-6058

VOUCHER NO. 8400

VENDOR NAME AND ADDRESS:

4548
DOI/BLM
CASPER FIELD OFFICE
2987 PROSPECTOR DR.
CASPER, WY 82604-2968

APPROVED:

CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD

Chairman _____

Date _____

City of Casper Representative _____

Date _____

THE REGIONAL WATER SYSTEM IS TAX EXEMPT. DO NOT INCLUDE STATE OR FEDERAL TAXES ON YOUR BILL.

DATE	INVOICE #	DESCRIPTION	AMOUNT
12/12/21	2021036095	Emigrant Ridge Tank Right of Way Monitoring 5/12/21	\$869.00

DISTRIBUTION OF CHARGES		
ACCOUNT #	AMOUNT	
6365.20	\$869.00	
300-6255		

VENDOR CERTIFICATION

I do solemnly swear that the within account is just
and correct, and that no part of the same has been
paid by the Central Wyoming Regional Water System
Joint Powers Board or by any individual.

UNABLE TO OBTAIN VENDOR SIGNATURE IN A TIMELY
MANNER. DIRECTOR HAS REVIEWED VENDOR INVOICE AND
HEREBY CERTIFIES THAT THE ACCOUNT OF SERVICES OR
SALES CONTAINED THEREIN IS TRUE AND CORRECT TO THE
BEST OF HIS KNOWLEDGE.

Initial: _____

Date: Dated above

This must be completed before payment can be made; vouchers must be
fully ITEMIZED, SIGNED, and RETURNED for all purchases and services.

Central Wyoming Regional Water System

Joint Powers Board

1500 SW Wyoming Boulevard

Casper, Wyoming 82604

(307) 265-6063

Fax (307) 265-6058

VOUCHER NO. 8401

VENDOR NAME AND ADDRESS:

05277-0
CNA SURETY
P O BOX 957312
ST. LOUIS, MO 63195-7312

APPROVED:

CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD

Chairman _____

Date _____

City of Casper Representative _____

Date _____

THE REGIONAL WATER SYSTEM IS TAX EXEMPT. DO NOT INCLUDE STATE OR FEDERAL TAXES ON YOUR BILL.

DATE	INVOICE #	DESCRIPTION	AMOUNT
1/6/2022	64540755-2022	Board Officer Bond – Chairman	\$ 100.00
1/6/2022	64540766-2022	Board Officer Bond – Vice-Chairman	\$ 100.00
1/6/2022	64541040-2022	Board Officer Bond – Secretary	\$ 100.00
1/6/2022	64541063-2022	Board Officer Bond – Treasurer	\$ 100.00
		Total	\$400.00

DISTRIBUTION OF CHARGES		
ACCOUNT #	AMOUNT	
6250.10	\$ 400.00	
Insurance & Bonds		
300-6780		

VENDOR CERTIFICATION

I do solemnly swear that the within account is just
and correct, and that no part of the same has been
paid by the Central Wyoming Regional Water System
Joint Powers Board or by any individual.

UNABLE TO OBTAIN VENDOR SIGNATURE IN A TIMELY
MANNER. DIRECTOR HAS REVIEWED VENDOR INVOICE AND
HEREBY CERTIFIES THAT THE ACCOUNT OF SERVICES OR
SALES CONTAINED THEREIN IS TRUE AND CORRECT TO THE
BEST OF HIS KNOWLEDGE.

Initial: _____

Date: Dated above

This must be completed before payment can be made; vouchers must be
fully ITEMIZED, SIGNED, and RETURNED for all purchases and services.



FY 2020 General Agency Funding Biannual Report

Please file this form biannually. Failure to complete and send in this form could result in a denial of payment for any current or future funding.

Organization: Youth Crisis Center, Inc. Program: Crisis Shelter and Group Home Programs

Contact Person: David Hulshizer Phone Number: 307-577-5718 Date: 01/3/2021

Email address: dhulshizer@casperycc.org

Please Select One: 1st Reporting Period ☒
 July 1 – December 31
 Due on January 10

2nd Reporting Period ☐
 January 1 – June 30
 Due on July 10

1. Mission

Please state the agency's mission/vision.

To provide emergency shelter, crisis intervention, and group home services to youth and their families.

2. Financial Information

Please attach a one (1) page summary of the revenue and expenses for this program. Please include the amount you were allocated from One Cent funding.

*As an agency, we were fortunate to have been able to participate in the Payment Protection Program due to having to cancel our fundraiser last fiscal year and increase wages to assist us during the first 8 months of the COVID-19 Pandemic. Though the loan was received last fiscal year, the loan was forgiven this fiscal year, which is why we show an increased income than we would normally have this year. This makes up for the losses of the previous and upcoming fiscal years.

3. Program Significance

a. Using bullets describe the individuals who are the focus of your work and are influenced by your activities.

- Crisis Shelter
 - Parents, foster parents, grandparents, and other guardians
 - Youth and children who are:
 - 0-17 years of age
 - Homeless or have nowhere else to go
 - Suffering from abuse/neglect
 - Struggling with behavior issues
 - Dealing with family conflict
 - Awaiting other placement (jail, psychiatric treatment, etc.)
 - Suspended from school
- Group Home
 - Parents, foster parents, grandparents, and other guardians
 - Youth and children who are:
 - 12-17 years of age
 - Court ordered/appointed
 - In need of structure and support

b. What impact did the program have on the specified target population and community?

- Crisis Shelter
 - Our crisis shelter provides safety, protection, support, food/shelter, family support, crisis planning to youth in crisis due to:
 - Abuse/Neglect
 - Family Conflict
 - Behavior Challenges
 - Homelessness
 - Placement difficulties/Nowhere else to go
 - Probation and other legal support/as an alternative to juvenile detention
 - Offering this care gives families a safe place for their children when they cannot be safe at home
 - Additionally, this service provides support to many youth who have nowhere else to go, who have been abused/neglected/abandoned, and who need additional support to help them be successful
 - Group Home
 - Our group home program provides services to youth and their families after youth have been court ordered out of their home. The group home program works with the youth and family to provide stability, structure, education, support, counseling services, and other unique services that assist the youth to successfully reunify with their family or to transition to independent living.
 - The YCC Group Home
 - prevents out of community placement (out of community placement can be difficult for most families due to a lack of access to support services when the youth returns home)
 - keeps kids from being placed into a higher level of care, such as juvenile detention, boys or girls school, and residential or psychiatric treatment (serving youth at the group home level can prevent future need for higher level care which is more expensive, often out of our community, and provides less support for the family)
 - serves as a step-down program when youth are reentering the community after they have been placed in a higher level of care; which supports the family and youth to achieve success
- c. Have there been significant trends over the past months regarding your target population?
- Crisis Shelter
 - The past 6 months we have seen an increase in behavioral health concerns for youth. The level of need continues to increase. Youth are struggling to balance home, school, social, and other life expectations; we are seeing more youth struggling with substance abuse, extreme negative/unhealthy behaviors, history of trauma, and higher level of challenging behaviors that can often become unmanageable in the home.
 - Group Home
 - Over the past 6 months we have seen an increase in Juvenile Delinquency. Including the level and number of court violations youth have. Many youth we are working with have had upwards of 5-7 violations at varying levels of severity.
 - In the past 6 months we have seen a decline in youth placed for Child In Need of Supervision or Child Protection and an increase in placement due to Delinquency*.

*This trend seems to fit with juveniles in the County at this time. YCC staff serve on several community juvenile serving boards and many juvenile serving agencies are reporting the same.

4. Results

- a. Please describe the outcomes/outputs.
- Crisis Shelter
 - 97% of families report satisfaction with services
 - 75% of families received referrals to other community supports
 - 88% of youth successfully transitioned home (to foster home or family home)
 - Group Home

- 100% of group home residents participate in weekly life skills groups which focus on career and skill building, healthy relationships and boundaries, and nutrition and cooking
 - 100% of group home residents' case plans had specific educational goals which are supported by the center staff
 - 70% of group home residents returned home, or to a lower level of care
- b. Please describe the method of measurement.
All tracking is done through intake process, case manager reporting, grade and attendance tracking, depart surveys and processes, and monthly tracking attendance for meals, case plans, and groups.
- c. Please describe the performance results.
 - Crisis Shelter
 - The highest priority for the YCC crisis shelter is to be available to provide a safe place for any youth who needs it. By having a high satisfaction rate, we know parents and youth are more likely to utilize this service again when youth need safety. Additionally, this means that through our crisis shelter services we are meeting the needs of the youth and families we are serving
 - It is also important for our crisis shelter to provide support to youth and their families; we seek to identify the needs of the youth and their family, so we are better able to support a successful reunification. After identifying the needs of the family and youth we provide referrals and other access to community resources that can support the youth and their families. This assists us to help youth to return home safely and successfully
 - Group Home
 - It is imperative for youth in our group home to learn many of the most basic living, educational, and relationship skills. The priority of the group home is to provide stability, support, and training that helps youth and their families be successful in their future living. Every youth in our group home program must attend weekly life skills group or work on other life skills, for example: some youth may be participating in outpatient substance abuse treatment, working their own job, or working with another program to build their life skills. These skills are essential to success as youth transition home. Youth are also required to set educational goals. Research shows that youth who are in school, with passing grades, are less likely to engage in criminal or other unhealthy activities
 - Another priority of the group home program is to assist youth to be successful in returning home to their families. This past fiscal year, 6 of 7 youth who have departed from the group home program have returned to their home or a lower level of care. This is significant as most of the youth and families we work have had dysfunctional behavior patterns that result in the youth being placed out home. Successfully returning home means the families and the youth have worked to establish healthy boundaries, improve relationships, build structure in their home, and work other case plan goals that assist them in having a successful family unit.

5. Program Results/Impacts (use bullets)

- a. Explain how much (quantity) service the program delivered.
 - Crisis Shelter July 1, 2021 – December 31, 2021
 - 168 youth served
 - 31 – 8-12 years of age
 - 137 – 13-17 years of age
 - 81 Male
 - 87 Female
 - 6 report homelessness
 - Average age 14.05
 - 724 nights of service
 - Average length of stay 6.24 days
 - 2120 meals served
 - 136 hours of support group provided

- 494 family & individual support/crisis meetings
 - 24 safety plans developed
 - 261 hours of homework help provided
 - Group Home July 1, 2021 – December 31, 2021
 - 7 youth served
 - 4 Male
 - 3 Female
 - 0 – 8-12 years of age
 - 7 -13-17 years of age
 - Average age 15
 - 1,267 nights of service
 - Average length of stay 168 days
 - 1623 meals
 - 48 hours of group counseling
 - 237 hours of High-Fidelity Wraparound service provided
 - 273 hours of homework help
 - 9 safety plans developed
 - \$486.75 saved by departing youth (from chore/personal finance program)
- b. How well (quality) the services were delivered. For example, describe how individuals were better because of the service the program delivered.
 - Crisis Shelter
 - We asked: "What services provided by YCC did you find most helpful?" Here are a few responses:
 - "Family Meetings"
 - "Case Management, Amanda was great"
 - "Safe place"
 - "Very informative and supportive. I was getting a child from YCC as a foster and they have been helpful with any questions I had."
 - "The program and things explained, options available, etc. ... were very helpful. We are leaving with hope and excited to have resources available to help us. Thank you."
 - Group Home
 - Reported improvements from youth
 - Set goals and achieved them
 - Helped to return home
 - Gained credits for school
 - Learned to handle anger
- c. What does your analysis of the past year's data tell you about what is happening to the impacted target population?
 - Though most of what we see when working with youth are the challenges, disruptions, and negative impacts of trauma, substance abuse/use, and mental health. We also get the opportunity to work with youth who are resilient, hardworking, determined, and more than capable to be successful. Our data over the past year tells us that Youth in our community are facing even more challenges than ever before. The social isolation, economic challenges of COVID-19, economic challenges of Wyoming's current economy, substance abuse, mental health, and family disfunction is a pandemic for the youth in our community. Those shows us that Crisis Shelter and Group Home services we provide are essential for our Community; without these services youth and families would not have the support they need to obtain safety, access resources, and find success.
 - As State, Federal, and Local funding is cut we continue to receive decreases in the amount of financial support we receive. This reduction in funding impacts the level of services, the amount of service, and the programs we are able to provide to youth and families in a time when our services are more important than ever. This is of extreme concern as we continue into the new year; and we worry about the loss of supportive resources for youth and families throughout our community.

6. Results Analysis

- a. How could the program have worked better?
 - Due to the increase of needs for youth and families, over the next 6 months we are working to improve our case management services for both group home and crisis shelter services.
- b. How will you address this?
 - Crisis Shelter
 - Hired additional case manager:
 - During our busiest months we may intake 70-75 youth. In the past we have had one case manager who was attempting to provide services to all those in our crisis shelter. With that number of youth, and the ever-increasing-need, one case manager could not provide the level of care necessary. By hiring an additional case manager, we have increased our capacity to provide quality care and services.
 - Providing clinical case management
 - Both of our crisis shelter case managers are (or will be) Certified Social Workers. This enables us to utilize clinical skill sets that assist us in providing a richer/more in-depth service plan. This level of care can identify clinical needs, family challenges, and additional support.
 - Group Home
 - Continue to build wraparound program:
 - Our High-Fidelity Wraparound Program providers continue to receive training and support to increase their skill sets. Additionally, we are currently in the process of adding an additional wraparound provider so we can continue to increase the level and number of services we can provide.

7. Population Served

In order to gauge the impact that your program has had on the community, it is important that we know how many people use your program. Please describe the method used to determine the number of individuals served with this funding.

- All individuals served by the Youth Crisis Center, Inc. complete an intake packet and consent for services.

Youth Crisis Center Inc
Profit & Loss
 July through December 2021

	Jul - Dec 21
Ordinary Income/Expense	
Income	
40200 · DFS - Crisis Beds Contract	179,010.00
40400 · City of Casper	29,087.50
40500 · County Commissioners	12,500.00
40600 · United Way	-6,125.00
42000 · DFS - Court Placement	116,121.75
42200 · Donations	115,577.23
42800 · Magellan Income	1,519.83
45000 · Fund Raising Revenues	27,925.00
47211 · Interest Income	1,090.41
Total Income	476,706.72
Gross Profit	476,706.72
Expense	
50100 · Depreciation	11,614.65
50200 · Salaries and Wages	394,511.07
50400 · FICA/Medicare Expense	29,238.46
50510 · Insurance - Dental	3,246.88
50520 · Insurance - Vision	403.31
50525 · Insurance - Life & Disability	1,530.52
50600 · Unemployment Expense	6,803.25
50700 · Workers Comp Expense	10,926.91
50900 · 403(b) Plan Expense	5,279.31
50950 · Building Rent	12,061.50
51001 · Utilities	14,562.71
51800 · Employee Reimbursements	0.00
52200 · Food	4,803.08
52230 · Meat Processing - 4 H Livestock	2,069.09
52400 · Non-Food	4,501.52
52500 · Office Supplies	4,338.72
52800 · Dues/Fees/Subscriptions	7,282.69
53860 · Resident Supplies	1,410.65
53880 · Magellan Wraparound Expense	1,567.98
55700 · Fuel & Maintenance - Vehicle	2,012.41
56600 · Maint & Repair - Bldg & Equip	11,345.87
56710 · Maintenance - Landscape	3,045.48
56900 · Equipment Leases	1,718.68
56925 · Small Furniture and Appliances	10,119.08
56950 · Security Monitoring	120.00
57750 · Professional Fees	12,144.45
57900 · Insurance Expense	13,889.91
58500 · Travel Expense	528.73
58600 · Team Development	8,780.56
58800 · Misc General Expense	143.35
59600 · Fund Raising Expense	2,212.76
66000 · Payroll Expenses	0.00
Total Expense	582,213.58
Net Ordinary Income	-105,506.86
Net Income	-105,506.86



REVERSE RAFFLE
& AUCTION '22



Dear Renee and the City of Casper,

We are thrilled to welcome you to the 2022 Reverse Raffle & Auction on Saturday, February 5th, at the Ford Wyoming Center. Your partnership helps inspire all youth, especially those who need us most, to reach their full potential as productive, responsible, and caring citizens.

Your event support will go toward funding opportunities for the thousands of children we have the privilege to serve each year, giving each the inspiration to create their "Great Future" full of promise and hope. We look forward to an exciting evening that will highlight the Boys & Girls Clubs, its youth, and the incredible support of caring community members, like you!

Thank you again for your generosity and continued support of youth at the Boys & Girls Clubs of Central Wyoming. We are very blessed to have organizations like yours in our community.

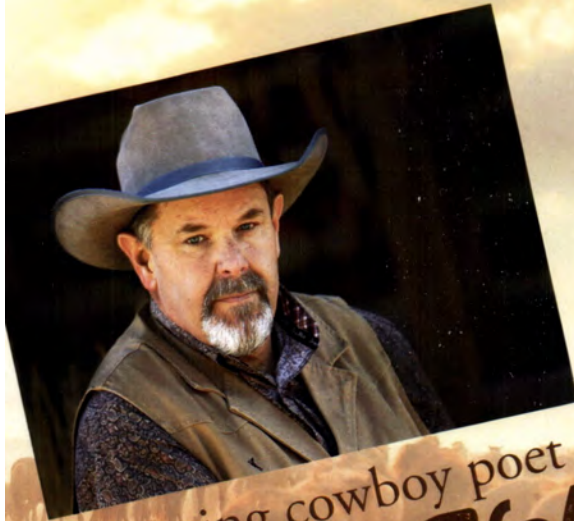
Enclosed are your tickets for the evening. Please remember to bring your charged smartphones to the event to be part of the exciting electronic bidding. Doors open at 5:00 p.m. and the program will start promptly at 6:00 p.m. Again this year, we will offer pre-registration beginning Monday, January 31, and the silent auction bidding will open Wednesday, February 2, at 8:00 a.m. Please visit one.bidpal.net/missionunstoppable or scan the QR code below for more information.

Thank you again for your partnership and friendship to the Boys & Girls Clubs of Central Wyoming. **You help make our Mission Unstoppable!**

For the Kids,

Ashley Bright
Chief Executive Officer
Boys & Girls Clubs of Central Wyoming





Featuring cowboy poet
Andy Nelson

An outstanding meal,
great cowboy poetry,
& humor,
all for a worthy cause.

January 27 • 6–8pm
Silver Fox Steakhouse



National Historic Trails Center Foundation

FUNDRAISER

Andy Nelson is an energetic and high-spirited cowboy poet and humorist from Pinedale, WY, offering a wide range of history, heritage and hilarity of the cowboy culture through the traditional poetry of rhyme and meter and the ever-popular art of storytelling of the American cowboy. As a second-generation farrier, Andy has the experience and the talents and humor to bring authenticity and entertainment to an audience.

Get your tickets TODAY! Space is limited to 40 guests.

INCLUDES:

Dinner (your choice of *prime rib*, *ribeye*, *chicken* or *salmon*; salad + dessert)

Andy Nelson Performance

Free membership to the National Historic Trails Center Foundation events, a \$150 value

100% 501(c)3 Charitable Donation

Cost: \$150 per Ticket

NHTCF.ORG

SCAN FOR
TICKETS:

